

## HEALTH SCRUTINY COMMITTEE

TUESDAY 3 NOVEMBER 2020

7.00 PM

Venue: [Peterborough City Council's YouTube Page](#)

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### AGENDA

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1. **Apologies for Absence**
2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
3. **Minutes of the Health Scrutiny Committee Meeting Held on 21 September 2020** 3 - 12
4. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any three Members of a Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.
5. **Update On North West Anglia NHS Foundation Trust's Green Travel Plan** 13 - 16
6. **Managing COVID-19: Public Health Update** 17 - 22

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<b>7.</b>	<b>Provision Of Healthcare For Homeless Rough Sleepers During Winter Months And The Impact Of COVID</b>	<b>23 - 30</b>
<b>8.</b>	<b>Monitoring Scrutiny Recommendations</b>	<b>31 - 36</b>
<b>9.</b>	<b>Forward Plan of Executive Decisions</b>	<b>37 - 80</b>
<b>10.</b>	<b>Work Programme 2020/2021</b>	<b>81 - 86</b>
<b>11.</b>	<b>Date of Next Meeting</b>	
	<ul style="list-style-type: none"> <li>• 11 November 2020 - Joint Scrutiny of the Budget Meeting</li> <li>• 12 January 2021 – Health Scrutiny Committee</li> </ul>	

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**Committee Members:**

Councillors: K Aitken (Chairman), A Ali, S Barkham, C Burbage, S Hemraj, S Qayyum, B Rush (Vice Chairman), N Sandford, N Simons and S Warren

Co-opted Member (Non Voting): Parish Councillor June Bull

Substitutes: Councillors: G Casey, D Fower, T Haynes and A Iqbal

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – paulina.ford@peterborough.gov.uk

**MINUTES OF THE HEALTH SCRUTINY COMMITTEE MEETING  
HELD AT 7.00PM, ON  
MONDAY, 21 SEPTEMBER 2020  
VIRTUAL MEETING: PETERBOROUGH CITY COUNCIL'S YOUTUBE PAGE**

**Committee Members Present:** Councillors K Aitken (Chairman), A Ali, S Barkham, C Burbage, S Hemraj, B Rush, N Sandford, N Simons, S Warren.

**Officers Present:** Dr Liz Robin, Director of Public Health  
Paulina Ford, Senior Democratic Services Officer  
Karen Dunleavy, Democratic Services Officer  
Rachel Edwards, Head of Constitutional Services  
Daniel Kalley, Senior Democratic Services Officer

**Also Present:** Jessica Bawden- Director of Primary Care, Medicine Optimisation and Out of Hospital Urgent Care Collaborative, Cambridgeshire and Peterborough CMP and CCG  
Caroline Walker - Chief Executive North West Anglia NHS Foundation Trust (NWAFT)  
Jan Thomas, Accountable Officer, Cambridgeshire and Peterborough Clinical Commissioning Group (CCG)  
Marek Zamborsky, Head of Mental Health Commissioning, Cambridgeshire and Peterborough CCG  
Susan Mahmood, Representing Healthwatch

**7. APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**8. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS**

Agenda item 6, Interim Report on The Relocation of The Proposals to Relocate the Urgent Treatment Centre and GP Out of Hours Service Peterborough.

A declaration of interest was received from Councillor Hemraj who advised that she worked for North West Anglia NHS Foundation Trust (NWAFT) and would therefore not participate in agenda item 6.

There were no other declarations of interests or whipping declarations received.

**9. MINUTES OF HEALTH SCRUTINY MEETING HELD ON 7 JULY 2020**

The minutes of the Health Scrutiny Committee meeting held on 7 July 2020 were agreed as a true and accurate record of the meeting.

**9.1 MINUTES OF THE JOINT SCRUTINY COMMITTEE MEETING HELD ON 2 JULY 2020**

The minutes of the Joint Scrutiny Committee meeting held on 2 July 2020 were agreed as a true and accurate record of the meeting.

## **9.2 MINUTES OF THE JOINT SCRUTINY COMMITTEE MEETING HELD ON 22 JULY 2020**

The minutes of the Joint Scrutiny Committee meeting held on 22 July 2020 were agreed as a true and accurate record of the meeting.

## **10. CALL-IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS**

There were no call-ins received at this meeting.

## **11. APPOINTMENT OF CO-OPTED MEMBER**

The Health Scrutiny Committee received a report in relation to the appointment of a Co-opted Member in accordance with the Council's Constitution Part 3, Section 4 – Overview and Scrutiny Functions.

The purpose of the report was to seek approval from the committee to appoint Parish Councillor June Bull as a non-voting Co-opted Member to represent the rural communities for the municipal year 2020/2021.

The Senior Democratic Services Officer introduced the report and explained that the Parish Council Co-opted Member had been put forward by the Parish Council Liaison Committee and that the appointment would be reviewed annually.

The Committee agreed unanimously to the appointment of Parish Councillor June Bull as a non-voting Co-opted Member for the municipal year 2020/21. Parish Councillor June Bull was not in attendance at the meeting and had submitted her apologies in the event that her appointment was confirmed.

### **ACTIONS AGREED**

The Health Scrutiny Committee considered the report and **RESOLVED** to appoint Parish Councillor June Bull as a non-voting co-opted member to represent the rural communities for the municipal year 2020/2021. The appointment would be reviewed annually at the beginning of the next municipal year.

Councillor Hemraj left the meeting at this point.

## **12. INTERIM REPORT OF THE PROPOSALS TO RELOCATE THE URGENT TREATMENT CENTRE AND GP OUT OF HOURS SERVICE PETERBOROUGH**

The report was introduced by the Director of Primary Care, Medicine Optimisation and Out of Hospital Urgent Care Collaborative, Cambridgeshire and Peterborough CMP and CCG. The purpose of the report was to provide information and updates on the Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) consultation on proposals to relocate the Urgent Treatment Centre and GP Out of Hours Services from the City Care Centre Thorpe Road to the Peterborough City Hospital site. The consultation was due to end on 30 September 2020.

The Committee were informed that 688 completed responses had been received up to 7 September with 1,360 viewings recorded on the website and two public meetings had taken place.

Feedback so far had shown that less people had wanted to relocate the services to the City Hospital at this time compared to feedback received at the end of 2019 when the majority of people had indicated that one single point of access would be better. Key concerns included parking at the City Hospital site and issues around Covid-19 and attending hospital sites. People supporting the move wanted to see the services integrated and felt it would reduce waiting times.

The Chief Executive NWAFT, advised that there was currently ample parking on site and 112 additional car parking spaces had been added prior to the COVID-19 pandemic. The concerns around parking and the introduction of the Green Travel Plan had been addressed in the report. Whilst people had expressed caution about visiting the hospital, visits were up to near normal levels. The site had been reconfigured and COVID-19 patients were segregated to minimise the risk. There were currently 1021 beds in use of which only four were occupied by confirmed COVID-19 patients.

The Health Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members noted that the results from the consultation to date had indicated that 60% of those responding did not agree with the proposals, 29% of respondents agreed with the proposals and 11% were unsure. Members sought clarification as to what percentage of respondents would be required for the decision to be taken to not go ahead with the proposal. Members were advised that it was important that people's concerns were understood in order to address them however this was a consultation rather than a referendum and there was no trigger point for the move to be halted.
- It was important that people understood that the NHS was open for business and hospitals could be visited safely.
- Members wanted to know if the decision had already been taken to relocate to the hospital site. The Director of Primary Care advised that the outcome of the consultation and the decision would need to be passed through the Governing Body who would look for clarification that the move fitted the needs of the public. Members were asked to encourage their constituents to respond to the consultation.
- Members requested to see the hospitals Green Travel Plan which had not yet been introduced but was relevant to the report. Whilst not all issues were related to car parking, other elements such as congestion were of concern. Members were informed that the draft Green Travel Plan had been on the NWAFT website for some months. Due to the pandemic, the staff consultation regarding not bringing cars to site had not gone ahead.
- Some services would remain at the Thorpe Road site after the relocation to avoid the building being empty. GP Out of Hours and the Urgent Treatment Centre would be moving to the hospital site however community integrated services would remain and there were plans to utilise the building for other planned services.
- The representative from Healthwatch commented that public feedback had indicated that people still wanted to be able to walk in and be seen. They had not appreciated the relevance of the 111 service within the relocation plans and that they would have to call 111 and book an appointment. The Director of Primary Care advised that the 111 service would be promoted as part of the Winter Campaign however the appointment system was not yet operational.
- Members disagreed that there was sufficient car parking available on the hospital site and reported that some nearby streets in Bretton were being used as an overspill car park by hospital causing disruption to local residents in accessing their drives.

- It was acknowledged that there were also parking issues at the Thorpe Road site.
- Members commented that at times there could be one-hour delays in accessing the hospital site from the A47 and 45-minute delays when trying to leave the site to re-join the highway. The Chief Executive NWAFT acknowledged there was occasional congestion causing delays and that encouraging staff not to bring their cars to the hospital site was part of the Green Travel Plan. Enquiries were also being undertaken into securing a second access to the site which, whilst not a short-term solution, would ease congestion. Consideration was also being given to staggering staff start times and these measures collectively would contribute to the overall parking availability.
- Park and Rides Services had been suggested by hospital staff; however no suitable sites had been identified from which to operate the service although this would continue to be considered.
- Numbers 2, 3 and 4 buses currently served the hospital. Members were concerned that some patients would need to take more than one bus to reach the hospital.
- Currently patients visiting the Thorpe Road site may find that they have to be redirected to A & E resulting in an increase in the number of journeys.
- Members commented that the Health Scrutiny Committee had suggested an appointment service and front of house triage at the hospital for many years which they felt would reduce the pressure on A & E.
- Members expressed concern that patients would have to be triaged outside during the autumn and winter due to the introduction of social distancing measures. Members were informed that once the 111 appointment service was implemented there would be less unplanned visits and therefore less queuing in an unplanned way.
- Reconfiguration at the hospital site would start soon to accommodate the Urgent Treatment Centre (UTC) patients. Some of this work would start immediately to facilitate the winter and COVID segregation with the remaining work to be undertaken when the decision had been taken.

## **ACTIONS AGREED**

The Health Scrutiny Committee considered the report and **RESOLVED** to:

1. Note and comment on the interim report on the consultation around proposals to relocate the Urgent Treatment Centre and GP Out of Hours Services from the City Care Centre Thorpe Road to the Peterborough City Hospital site, and
2. Requested that the Chief Executive NWAFT present the draft version of the Green Travel Plan to the next committee meeting in November.

Cllr Hemraj re-joined the meeting.

## **13. INNOVATE AND COLLABORATIVE WORKING IN LIGHT OF COVID-19**

The Accountable Officer, Cambridgeshire and Peterborough CCG introduced the report accompanied by the Head of Mental Health Commissioning, Cambridgeshire and Peterborough CCG. The report provided the Health Scrutiny Committee the opportunity to discuss the innovations and collaborative work that had been developed during the COVID-19 pandemic and the recovery planning work undertaken to date.

COVID-19 had proved a very difficult time which would continue over the coming months however there remained the opportunity to drive changes in health and social care. There had been a huge amount of collaboration across hospitals and social care which had been unprecedented and extremely good.

Much work had been carried out with care homes and primary care to ensure services continued which included providing technical equipment into primary care to facilitate virtual services and keep health care accessible to those in need. It had also been

necessary to ensure there remained sufficient coverage for the most vulnerable groups. The co-operative work would continue and would help face the challenges that Winter would bring, specifically ensuring that there were sufficient supplies of flu vaccines and responding to any changes in the COVID-19 situation.

The Head of Mental Health Commissioning, Cambridgeshire and Peterborough CCG addressed the Committee and praised the cooperation between NHS and Social Care colleagues during this difficult time and said he felt proud to be working for the NHS.

The number of people accessing mental health and learning difficulties support had fallen during the pandemic and it was a challenge to regain control of the situation. The stress the pandemic had exerted on the local population had also increased the need for additional mental health services.

The Mental Health Exemplar for Peterborough had enabled a substantial investment of £2m to be secured prior to the COVID-19 outbreak which would enable the Community Mental Health provision to be transformed. The transformation had to be halted as a result of COVID-19 but had re-started in the Summer. Engagement with the grass roots communities in Peterborough illustrated how the pandemic had encouraged us to listen to the local population and modify the response to our services accordingly.

Access to mental health services for rough sleepers had also been supported in conjunction with advice on using the Mental Health Crisis help line via 111 option 2. Training had been provided for associated support agencies.

There had been a national increase in the mortality rates of people with learning disabilities however there had been no significant increase locally in the number of reported deaths. This was testament to the collaborative working between health and social care professionals who had continued to provide a comprehensive level of support.

The Health Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- *Section 4.3.4 Recovery plan for primary care. Maintain use of electronic prescribing in all practices.* Members were concerned that patients would still have to go to their pharmacy to pick up a prescription and asked if the CCG had looked at the frequency of repeat prescriptions to reduce the number of time patients would have to visit pharmacies. During the pandemic it would reduce the load on the pharmacy and also reduce contact within the community. Members were informed that during the earlier part of the pandemic restrictions on one month repeat prescriptions had been relaxed however normal service had now resumed although the decision was likely to be reconsidered in the event of a second wave.
- Members were concerned, that with the winter pressures on hospital beds, patients would be discharged from hospital into care homes without having a COVID-19 test.
- Members expressed concern that agency care workers who moved between different care homes could easily spread the virus and wanted to know how the CCG would address this. Members were advised that the commissioning of care home workers sat with the local authority. The infection prevention and control work undertaken was however being supported by the CCG. The Local Authority had received Infection Prevention and Control funding from central government which would ensure care workers would be paid if they were unable to work due to testing positive for COVID-19.
- Laboratory testing capacity had been an issue. Test facilities were shared across the country and it was not easy to increase capacity at a local level and whilst representation was being made to the Department of Health, the situation was not expected to improve quickly. The CCG had continued to meet the expectations on testing and were pushing for more Pillar Two testing.



- Due to the current testing limitations, the Director for Public Health confirmed that tests should only be given to those displaying symptoms. Those who had been in contact with a positive COVID-19 case should self-isolate rather than take a precautionary test.
- Additional testing had been undertaken in homes for other vulnerable groups although this was difficult to maintain given the current testing limitations.
- Work continued to develop on the recovery plan and to bring the level of care back to where it had been last year. Nationally the service needed to be prepared but there had to be a balance between the way services could continue and what could be done differently. It was important that patients who reported symptoms had access to the health care they needed.
- Members commented that stress levels within the community were high as a result of possible redundancies, furlough conditions, the approaching winter and financial constraints, all of which could impact mental health in the long term.
- Members were aware that additional funding of £50,000 had been made available to expand the Crisis Team for another 3-6 months however there were concerns over what would happen when this funding had been used. The Head of Mental Health Commissioning advised Members that there was a Mental Health Investment Standard that was protected, regardless of the CCGs financial situation. The budget allocated by the CCG to mental health for this year was £6m which would be distributed across a variety of mental health services, such as prescribing of medication, Cambridgeshire and Peterborough NHS Foundation Trust (CPFT) services and voluntary sector services. The additional £50,000 had been allocated in response to the COVID-19 need. COVID-19 had caused a doubling of depression and anxiety within the local population however the funding available could only go so far in meeting these needs.
- The Accountable Officer, Cambridgeshire and Peterborough CCG advised that information on funding available for this financial year had been received the previous week and was still being analysed. There were concerns over building in additional costs now which could then not be met in the following years.
- Members were concerned that there would not be sufficient staff available to provide the mental health services needed. Members were advised that the CCG were making sure that staff were being supported and at the same time making maximum use of existing staff. There was a recruitment plan in place to maintain sufficient staffing levels throughout the year to cover business as usual. There were however examples of innovative practice such as the use of the many trained registered psychological therapists already working in the community. However, at this time having the correct number of staff to support the mental health of the local population was a significant risk and could not be fully mitigated at this time.
- Members commented that some GP practices had withdrawn the facility to make electronic appointments and it was suggested that GPs could be using COVID-19 to introduce more restrictive practices. Members were advised that initially in April there had been a reduction in the requests for GP appointments and much work had been carried out to encourage patients to contact their GPs when necessary. Nationally a telephone triage system was being carried out first before an appointment was made which made electronic bookings more difficult, particularly as requests had resumed to pre-COVID-19 levels. More appointments were conducted by video or telephone to maintain the safety of the patient and practice staff. Members were assured that any patient who needed to be seen would be. There had been issues with telephony systems due to increased telephone traffic and further investment was being considered to relieve the difficulties accessing surgeries at busy times.
- Members were concerned that the triage system would not work effectively when all patients were asked to call the surgery at the same time, usually 8am.
- Members had seen evidence that some satellite surgeries had closed with patients being redirected to a central hub and sought clarification as to how widespread this was across Peterborough. Members were informed that there were two examples of this happening in Peterborough and it was due to staff shielding. There had been insufficient staff available to keep all units operational. Smaller units had difficulty in maintaining social distancing measures due to the size of the building and the decision



had therefore been taken to close some on a temporary basis in the interests of safety. There were no plans to approve any permanent GP surgery closures.

- The Chair thanked officers for attending and presenting the report and their exceptional work during the pandemic.

## **ACTIONS AGREED**

The Health Scrutiny Committee considered and discussed the innovations and collaborative work that had been developed during the COVID-19 pandemic contained within the report and **RESOLVED** to note the recovery planning work undertaken to date.

## **14. MANAGING COVID-19 PUBLIC HEALTH UPDATE**

The Director of Public Health introduced the report which provided the Committee with updated information on the COVID-19 pandemic in Peterborough and its management.

The response to the COVID-19 pandemic was being managed under the Local Outbreak Plan which was published on the Council's website, and within the National Contain Framework published on 17 July. The National Contain Framework bestowed additional powers to the Local Authority and could also place local authorities on the "watch" list if the number of COVID-19 cases were of concern. Peterborough had been placed on the watch list as an area of concern due to the high number of COVID-19 cases. This had not attracted government intervention as the situation was being managed locally by the Council and Community Leaders to keep the number of cases down.

Peterborough remained an area of concern. Numbers had risen at the beginning of September and had increased to over 30 cases per 100,000, similar to numbers seen in mid-July. There had been a clear geographical distribution around the centre of Peterborough and there appeared to be infection transmission between households and also people car sharing. Current COVID-19 cases had decreased to around 17 per 100,000 however this may have been influenced by testing availability.

Nationally there had been a clear increase in the 18 to 30 age group which had been reflected to a lesser extent in Peterborough. The national increase in cases was doubling every seven days.

Interventions available to individuals to stop the spread of COVID-19 included hand-washing, wearing of face masks and maintaining social distancing rules. People should go for a test if they have symptoms and self-isolate if they have been in contact with anyone displaying symptoms. It was recommended that social mixing of households and social contact at work should be minimised as there was some evidence locally that this was responsible for the virus spreading.

New treatments had improved but vaccines would not be available until next year, therefore the adherence to social and community interventions were important to try and prevent the spread of the virus.

A great deal of good work had been undertaken by officers, Community Leaders and Environmental Health Officers, who were currently participating in a pilot scheme for local enhanced contact tracing. This is where cases that had not been able to be contacted by the National Test and Trace operatives were contacted by a local team and Peterborough achieved a 90% success rate, one of the highest in the area.

The Health Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- The Committee praised and thanked the work of the health professionals, residents of Peterborough and local communities for all they were doing to manage the COVID-19 virus and to keep the rate of COVID cases down.
- Mobile testing units would still be used in Peterborough however appointments would need to be made rather than patients just turning up. It was recognised that this could make accessing tests more difficult for some people. Representations were being made to the Department for Health to have a local testing centre although there were issues nationally in obtaining results from the testing laboratories.
- Members commented that language differences, lack of transport and access to the internet were also barriers to obtaining test appointments.
- Members were concerned about large groups of people socialising in the streets in particular wards and asked if officers could address this and restrict the drinking of alcohol in the streets and play areas. Members were informed that the council had powers to intervene under the Contain Framework and would engage with communities to encourage compliance with COVID-19 guidelines and would undertake discussions with partner organisations, such as the police, to ensure the correct approach was adopted.
- Members commented that homeless people who were at risk of contracting COVID-19, had returned to the streets. Members were informed that the Vulnerable Peoples Subgroup, part of the Outbreak Management Team, were working closely with officers on preventative measures and to ensure prompt response should the need arise.
- To date local lockdown restraints had not been necessary as work was ongoing with local event organisers and businesses to ensure COVID-19 preventative measures were in place, however local powers would be used if the need arose. Organisations not complying could be closed down.
- Peterborough had received £1,017,000 Test and Trace Grant from central government specifically to implement the Local Outbreak Control Plan and the money was allocated by a Health Protection Board subcommittee.
- The spending of the grant was being closely monitored and funds were allocated to strengthen the Public Health and Environmental Health Teams, associated support services, the purchase of tests to be used for further outbreaks and additional resources in the communications function. An application to central government would be necessary should the fund be exhausted. Contracts were negotiated to include both Cambridgeshire and Peterborough to achieve better value for money by utilising economies of scale.
- Members asked for information on the proposed changes recently announced by Matt Hancock (*Secretary of State for Health and Social Care*) to Public Health England (PHE) and were advised that there would be a new Institute of Health Protection formed with a strong focus on pandemics which would incorporate parts of PHE along with the Test and Trace service and the Joint Biosecurity Centre. Changes would be implemented in spring 2021.
- Members were concerned that PHE were being reorganised in the middle of a pandemic and hoped existing relationships would not be affected.

The Chairman on behalf of the committee thanked Dr Robin for her hard work and dedication during these unprecedented times and asked that thanks also be passed on to the Public Health team, and to let them know that the people of Peterborough really appreciated all that they were doing to manage the pandemic locally.

### **ACTIONS AGREED**

The Health Scrutiny Committee debated the report and **RESOLVED** to note the report on the Managing Covid19: Public Health Update.

## **15. REVIEW OF 2019/2020 and WORK PROGRAMME FOR 2020/2021**

The Senior Democratic Services Officer introduced the report which considered the 2019/20 year in review and looked at the work programme for the new municipal year 2020/21 to determine the Committees priorities and agree the proposed way forward for monitoring future recommendations.

The Health Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members expressed concern that small GP surgeries may not re-open after the pandemic and requested that details of any closures should be included in the Primary Care Report presented annually to the Health Scrutiny Committee. Members were encouraged to monitor any changes within their local areas.

### **ACTIONS AGREED**

The Health Scrutiny Committee considered the report and **RESOLVED** to:

1. Consider items presented to the Health Scrutiny Committee during 2019/20 and make recommendations on the future monitoring of these items where necessary
2. Determine its priorities and approve the draft work programme for 2020/2021 attached at Appendix 1
3. Note the Recommendations Monitoring Report attached at Appendix 2 and consider if further monitoring of the recommendations made during the 2019/2020 municipal year is required
4. Note the Terms of Reference for this Committee as set out in Part 3, Section 4, Overview and Scrutiny Functions and in particular paragraph 2.1 item 3, Health Scrutiny Committee and paragraph 3.5 Health Issues as attached at Appendix 3.

## **16. FORWARD PLAN OF EXECUTIVE DECISIONS**

The Chairman introduced the report which was the latest version of the Council's Forward Plan of Executive Decisions containing decisions that the Leader of the Council, the Cabinet or individual Cabinet Members would make during the course of the forthcoming month. Members were invited to comment on the plan and where appropriate, identify any relevant areas for inclusion in the Committee's Work Programme

The Health Scrutiny Committee considered the report and raised questions on the following items:

- COVID-19 Urgent and Surge Community Swabbing Service - delegation of function to Cambridgeshire County Council - KEY/12OCT20/02

The Director for Public Health informed the Committee that this contract had been procured jointly across Cambridgeshire and Peterborough to extend the current short-term contract for urgent swabbing requirements when specific outbreaks occurred. The current contract expired in October and this decision was to create a longer term contract.

### **AGREED ACTIONS**

The Health Scrutiny Committee considered the current Forward Plan of Executive Decisions and **RESOLVED** to note the report.

## **17. DATE OF NEXT MEETING**

The next meeting of the Health Scrutiny Committee would be held on 3 November 2020.

The next Joint Scrutiny Meeting would be the Scrutiny of the Budget which would be held on 11 November 2020.

Chairman  
19:00-21:09  
21 September 2020

<b>HEALTH SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 5</b>
<b>3 NOVEMBER 2020</b>	<b>PUBLIC REPORT</b>

Report of:	North West Anglia NHS Foundation Trust	
Contact Officer(s):	Dr Kanchan Rege, Deputy Chief Executive Officer	Tel. 01733 678021

<b>UPDATE ON NORTH WEST ANGLIA NHS FOUNDATION TRUST'S GREEN TRAVEL PLAN</b>
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<b>RECOMMENDATIONS</b>
It is recommended that the Health Scrutiny Committee notes the progress made to date by North West Anglia NHS Foundation Trust in moving forward its Green Travel Plan and its future plans within the context of responding to the global pandemic.

**1. ORIGIN OF REPORT**

1.1 This report is submitted to the Health Scrutiny Committee following a meeting of the committee held on 21 September 2020.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The purpose of this report is to update Scrutiny Committee members on North West Anglia NHS Foundation Trust's Green Travel Plan, as requested by the Committee at its recent meeting on 21 September 2020.

2.2 This report is for the Health Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:

3. Scrutiny of the NHS and NHS providers.

**3. BACKGROUND AND KEY ISSUES**

3.1 The previous Travel Plan for Peterborough City Hospital and Stamford and Rutland Hospital was prepared in February 2016, prior to the merging of Hinchingsbrooke Health Care NHS Trust and Peterborough and Stamford NHS Foundation Trust to form North West Anglia NHS Foundation Trust in April 2017. Given the merger of the Trusts, the Travel Plan required a review and update to incorporate the additional site and to update baseline data.

The Trust commissioned WS Atkins to prepare an updated Green Travel Plan and Car Parking Management Plan for the three hospital sites (Peterborough City, Hinchingsbrooke and Stamford and Rutland Hospitals).

These reports were prepared having reviewed the current and future challenges and identified clear actions that needed to be addressed in order to better manage the car parking on each hospital site. The car parking issues being experienced on our hospital sites were:

- Insufficient patient parking spaces to meet requirements of current patient and visiting activity
- Insufficient staff parking spaces to meet requirements of working arrangements during peak hours of 8am-4pm
- Different car parking management arrangements on each of our three hospital sites

- Patients being negatively impacted (missing appointment times) due to lack of car parking or ease of access to our car parking facilities
- The Trust is required to have a Green Travel Plan in place to support proposed developments on site
- The Trust is required to meet the climate change agenda.

The Trust Board of Directors was presented with an update on the Green Travel Plan and Parking Management Plan at its meeting in public on 28 January 2020. In that meeting the Trust committed to developing a Steering Group to oversee consultation with patients and staff on car parking issues such as charges, facilities and criteria for staff parking permits being provided. In addition, the Board was told how the Trust was engaging with external organisations, such as local bus company Stagecoach to facilitate travel reductions for NHS staff, and Peterborough City Council to discuss the possibility of an additional entry/exit point on the City Hospital site to reduce traffic congestion at peak times in particular. The Travel Plan can be found on the [NWAngliaFT website](#) and via the link at **Appendix 1** of this report.

### **Impact of the Covid-19 pandemic**

In March 2020, as part of the Trust's response to the Covid-19 pandemic, non-clinical projects were reviewed in order to:

- Maximise resources and refocus staff time on patient-facing activities
- Enable non-patient facing staff to work at home/isolate or shield as necessary

As a result, work to progress the Green Travel Plan and Car Parking Management Plan was paused for a six-month period. In that time the Trust also made parking free for patients, staff and any visitors. Parking charges were reinstated in September for patients and visitors, but the Trust has committed to keeping parking free for staff in this financial year.

Work resumed on the Green Travel Plan and Car Parking Management Plan in September 2020 however, it was noted that during this time, the demand for car parking spaces on our sites, including Peterborough City Hospital, had changed compared with January 2020 – with fewer patients travelling to our sites for face to face appointments, and more staff working at home on a regular basis as part of their revised working arrangements. We expect this situation to continue as we develop new ways of delivering services for patients that will require them to make fewer visits to hospital alongside providing more agile approaches to working remotely for our staff.

### **Next steps**

The Trust is now working on the following actions:

- Appointment of a dedicated Project Manager to lead the Green Travel Plan and Car Parking Management Plan
- Procurement of a Car Parking Management Company that will use Automatic Number Plate Recognition technology
- Undertake a consultation exercise for all car park users to develop an agreed approach for charging
- Resume discussions with Stagecoach bus company
- Resume discussions with local authority regarding an additional entry/exit point to serve the Peterborough City Hospital site
- Finalise Trust Agile Working Policy
- Install electronic charging points on all Trust sites by 31 March 2021
- Revise the Trust car lease scheme for staff by restricting access to vehicles with higher emissions

### **Potential impact of Urgent Treatment Centre move to the City Hospital site**

The Trust is aware that there are concerns that a potential move of Peterborough Urgent Treatment Centre from the City Care Centre in Thorpe Road, Peterborough, to Peterborough City Hospital will create additional pressures on car parking facilities at Peterborough City Hospital.

Currently, the pressures on our public car parks are reduced due to the ongoing response to the Covid-19 pandemic. This response has enabled us to develop more options for patients to have their care managed remotely, where appropriate, including through virtual and telephone

appointments – thus reducing the number of patient visits to hospital. This has been well received and therefore will be continued where appropriate when the pandemic period is over. In addition, more Trust staff are working remotely with full access to their working files and Trust meetings thanks to technology and excellent support from our IT Department. We are actively encouraging those staff who can spend a proportion of their working week at home to do so during the pandemic. We anticipate, with the introduction of our new Trust Agile Working Policy, to permit staff to continue working in this way post Covid-19. These two significant changes to the number of people using our buildings, particularly at Peterborough City Hospital, are likely to have a longer term positive impact on the provision of car parking spaces.

#### **4. CONSULTATION**

- 4.1 An eight-week consultation run by Cambridgeshire and Peterborough Clinical Commissioning Group on the proposed relocation of the Peterborough Urgent Treatment Centre from the City Care Centre in Thorpe Road, Peterborough, to Peterborough City Hospital ended on 30 September 2020 and a report is due to be presented to the Health Scrutiny Committee. Within this consultation, we are aware that the issue of car parking provision at the Peterborough City Hospital site has been raised.

In addition, the Trust will undertake formal consultation with car park users – patient groups, staff members and visitors to develop a car parking service that best meets the needs of users as part of its ongoing Green Travel Plan work. The timeline for this exercise is yet to be agreed.

#### **5. ANTICIPATED OUTCOMES OR IMPACT**

- 5.1 This report is for update purposes only

#### **6. REASON FOR THE RECOMMENDATION**

- 6.1 n/a

#### **7. ALTERNATIVE OPTIONS CONSIDERED**

- 7.1 n/a

#### **8. IMPLICATIONS**

##### **Financial Implications**

- 8.1 none

##### **Legal Implications**

- 8.2 none

##### **Equalities Implications**

- 8.3 none

##### **Rural Implications**

- 8.4 none

#### **9. BACKGROUND DOCUMENTS**

- 9.1 Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985  
None

#### **10. APPENDICES**

- 10.1 Appendix 1 - [North West Anglia NHS Foundation Trust Travel Plan 1.0](#)



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<b>HEALTH SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 6</b>
<b>3 NOVEMBER 2020</b>	<b>PUBLIC REPORT</b>

Report of:	Dr Liz Robin, Director Public Health	
Cabinet Member(s) responsible:	Cllr Wayne Fitzgerald, Cabinet Member for Adult Social Care, Health & Public Health	
Contact Officer(s):	Dr Liz Robin, Director Public Health	Tel. 01733 207176

## MANAGING COVID-19: PUBLIC HEALTH UPDATE

R E C O M M E N D A T I O N S	
<b>FROM:</b> Director of Public Health	<b>Deadline date:</b> N/A
It is recommended that the Health Scrutiny Committee notes and comments on the Managing Covid-19: Public Health update.	

### 1. ORIGIN OF REPORT

- 1.1 This report is submitted to the Health Scrutiny Committee following at the request of the Health Scrutiny Committee group representatives, as part of the 2020/21 Health Scrutiny Committee work programme.

### 2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is to provide updated information to the Committee on the Covid-19 pandemic in Peterborough and its management.
- 2.2 This report is for the Health Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:
- 1.Public Health
- 2.3 This report links to Corporate Priorities 6 and 7:
6. Keep all our communities safe, cohesive and healthy  
7. Achieve the best health and wellbeing for the city
- 2.4 This report supports the Children in Care Pledge:
- We will help encourage you to be **healthy**

### 3. TIMESCALES

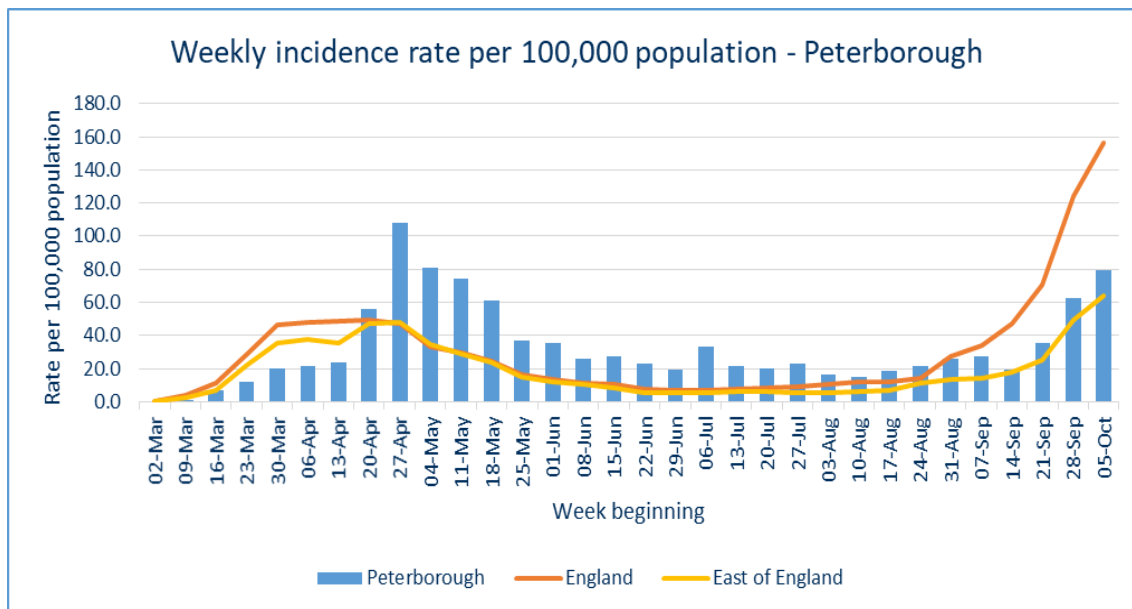
Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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#### 4. BACKGROUND AND KEY ISSUES

4.1 The local response to the Covid-19 pandemic was last scrutinised by the Health Committee at the meeting on 21<sup>st</sup> September.

#### 4.2 Epidemiology of cases

Nationally rates of Covid-19 increased during September, and an increase was also seen in Peterborough from mid-September to October.



#### 4.3 Deaths

Sadly, there were 115 Covid-19 related deaths in Peterborough in the period from March to 9<sup>th</sup> October 2020. Covid-19 related death rates in Peterborough are less than the national average since the start of the pandemic. There was one Covid-19 related death of a Peterborough resident in the week ending 9<sup>th</sup> October (deaths registered up to 17<sup>th</sup> October).

#### 4.4 Local outbreak control plan

There has been ongoing focus on implementation of the Local Outbreak Control Plan (LOCP), including joint work with the regional Public Health England Health Protection Team to directly manage local clusters and outbreaks.

<https://www.peterborough.gov.uk/healthcare/public-health/coronavirus/coronavirus-covid-19-test-and-trace>

#### 4.5 Outbreak Management

The public health led Surveillance Group meets daily to review the latest data from Public Health England, NHS Test and Trace, the local NHS and other relevant sources for Cambridgeshire and Peterborough. This information is summarised and passed on to the Outbreak Management Team which works closely with the Public Health England Health Protection Team to oversee the management of local clusters and outbreak of Covid-19, through the work of multi-agency 'cells'. These cells are:

- Care Home Cell
- Education Cell
- Workplace Cell
- Vulnerable Populations Cell
- NHS Healthcare arrangements.

The membership of each Cell includes the agencies relevant to prevent and control outbreaks in that area of work. For example the Care Home Cell includes CCG, Adult Social Care, Public Health and NHS Community Service representatives; while the Workplace Cell has strong input from District/City Council Environmental Health Officers, who can visit affected businesses and provide advice and monitoring of their infection control and other outbreak control measures.

#### 4.6 Governance

The overall implementation of the LOCP is overseen by the multi-agency Cambridgeshire & Peterborough Health Protection Board which meets weekly and is chaired by the Director of Public Health. This Board includes membership from Public Health England and has a strong focus on the local epidemiology of and trends for Covid-19, as well as current plans and actions to prevent and control outbreaks - in order to provide strategic leadership and planning for the future.

The Member-led Local Outbreak Engagement Board, jointly Chaired by Cllr John Holdich from Peterborough City Council and Cllr Roger Hickford from Cambridgeshire County Council, last met on 5<sup>th</sup> October. This Board meets in public and provides political leadership and engagement with local residents for outbreak prevention, early identification and control. The last meeting can be watched on YouTube. The link is: <https://youtu.be/TC1aBDa1w-M>

The Local Resilience Forum Strategic Co-ordination Group, co-chaired by Gillian Beasley and by Jan Thomas, the CCG Accountable Officer, plays an important role in supporting Covid-19 outbreak prevention and management through bringing together the resources of the wider public sector in Cambridgeshire and Peterborough, when the resources needed go beyond the scope of the Health Protection Board. A document describing the roles and responsibilities of a range of organisations involved in delivering the LOCP has been agreed through the LRF Strategic Co-ordination Group and published alongside our LOCP.

<https://www.peterborough.gov.uk/healthcare/public-health/coronavirus/coronavirus-covid-19-test-and-trace>

#### 4.7 Schools

There has been a significant workload for both the Education Directorate and the Public Health Directorate working together, to provide advice and support for schools, when they have one or more cases of Covid-19 amongst staff or pupils.

A Peterborough and Cambridgeshire head-teachers briefing and Q&A session on 28<sup>th</sup> September with updates from the Director of Education and Director of Public Health, was attended by over 250 participants.

#### 4.8 Care Homes

There has been ongoing focus on Care Homes and Domiciliary Care. Public health staff work closely with the Adult Social Care Directorate and with NHS colleagues to ensure that the Cambridgeshire and Peterborough Care Home Support Plan continues to be implemented effectively, with ongoing infection control support and training for Care Homes where required.

#### 4.9 Engage, Explain, Encourage and Enforce

A joint operation in central Peterborough across the Council's regulatory services, community safety services and Cambridgeshire constabulary has provided a visible presence to support and where necessary enforce Covid-19 safe behaviours.

#### 4.10 Testing facilities

A new Local Testing Site opened next to Gladstone Park Community Centre on October 14<sup>th</sup>. This will be open 8am to 8pm seven days a week and provide improved accessibility to testing for the local community.

#### 4.11 Local enhanced contact tracing

This service, led by Environmental Health Officers, contacts people who have had a positive Covid-19 test who could not be followed up by the national Test and Trace call centre service, and interviews them to ensure that they receive advice and provide information about who they have been in close contact with. It continues to have a high success rate of 70-90% over the past few weeks.

#### 4.12 Advice on events

Advice on Covid-19 safety for people organising events is available on <https://www.peterborough.gov.uk/healthcare/public-health/coronavirus/coronavirus-covid-19-advice-for-event-organisation>

For larger events, the multi-agency Peterborough Safety Advisory Group should be consulted to provide advice - and public health specialist advice is sought for those which are highest risk. A protocol for implementation of Contain Framework powers to issue directions relating to events, premises and public spaces has been developed.

Campaigns and information are being delivered to encourage members of the public to celebrate Halloween, Bonfire Night and Remembrance Day in Covid-19 safe ways.

#### 4.12 Winter Surge

The Health Protection Board and wider Council directorates are actively planning for a potential surge of cases during the winter months - considering the impact of a combination of Covid-19 and other winter viruses such as influenza. Ensuring effective flu vaccination for vulnerable groups is a high priority - as this should reduce demand for both Covid-19 testing and hospital capacity.

#### 4.13 Peterborough Summit

A successful summit bringing together political, community and faith leaders in Peterborough with lead officers from a range of local organisations, was held via Zoom on Friday October 2<sup>nd</sup>. The event was titled 'Keeping Peterborough safe and open for Business and Leisure: A summit for Peterborough'. It celebrated the success of local community leadership in stopping the spread of coronavirus and keeping local rates stable, and gathered ideas for actions to take going forward.

The Summit can be seen on YouTube. The link is: <https://youtu.be/NPAGopE4G20>

#### 4.14 New national system of Local Alert Levels

The national system of three local Covid-19 alert levels for local authority areas, with different restrictions and national support for each level, was announced earlier this month. Peterborough is currently at the Medium (lowest) local alert level. Work is ongoing on a new Covid-19 action plan for Peterborough, which will be updated verbally at the Scrutiny Committee. Some further national funding will be available through a new Outbreak Management Fund for local authorities.

### **5. CONSULTATION**

- 5.1 No consultations have been undertaken by the Council on this paper. However there is close working with community leaders on the overall response to the pandemic, and on preparation of appropriate materials for communication.

Cambridgeshire and Peterborough HealthWatch have gathered views from members of the public and patients on health and social care services during the Covid-19 pandemic. The reports are available on <https://www.healthwatchcambridgeshire.co.uk/news-and-reports>

## **6. ANTICIPATED OUTCOMES OR IMPACT**

- 6.1 This Report provides an update on the current situation with regard to the Covid-19 pandemic and its management in Peterborough, in order to ensure that the Committee has up to date information about this and can conduct appropriate scrutiny.

## **7. REASON FOR THE RECOMMENDATION**

- 7.1 The Committee is asked to note and comment on the response to Covid-19 because this is a key issue for health and wellbeing in Peterborough at the current time.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

- 8.1 The Committee could have chosen not to scrutinise updated information on the Covid-19 pandemic and its management in Peterborough. However, this would have omitted a key issue for Peterborough residents' health and wellbeing.

## **9. IMPLICATIONS**

### **Financial Implications**

- 9.1 Peterborough City Council has received a Test and Trace grant from national government of £1,017,883 to fund the costs of outbreak management. This is allocated through business cases to the Finance Sub-Committee of the Cambridgeshire and Peterborough Health Protection Board. Several costs (e.g. staffing, IT) are shared with Cambridgeshire, which maximises value for money.

The wider financial implications of the Covid-19 pandemic for the Council are very significant and are described in Finance papers to Cabinet and full Council. Funding has also been received for local Marshals. Some additional funding for prevention and management of Covid-19 outbreaks will be received through the national Outbreak Management Fund.

### **Legal Implications**

- 9.2 The Coronavirus Act (2020) and subsequent associated regulations have brought in new legal powers for the Council in relation to management of outbreaks.

### **Equalities Implications**

- 9.3 Outcomes from Covid-19 have been shown to be worse for older people, men, people with a range of long term health conditions, black and ethnic minority communities, and people living in areas of deprivation. These factors are considered when planning for Covid-19 prevention and outbreak management.

### **Rural Implications**

- 9.4 Rates of Covid-19 infection are generally lower in rural areas than in more densely populated urban areas. Analysis indicates that this is also the case in Peterborough, although there are significant numbers of cases in rural areas also.

- 9.5 **Carbon Impact Assessment**

Neutral impact. This report provides an update on the current position and will not result in any changes that will have a direct impact on carbon emissions.

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 The Cambridgeshire and Peterborough Local Outbreak Control Plan and the associated Roles and Responsibilities document are available on

**11. APPENDICES**

11.1 None



<b>HEALTH SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 7</b>
<b>3 NOVEMBER 2020</b>	<b>PUBLIC REPORT</b>

Report of:	Dr Liz Robin, Director of Public Health	
Contact Officer(s):	Val Thomas Consultant in Public Health Cambridgeshire County Council and Peterborough City Council Marek Zamborsky, Cambridgeshire and Peterborough Clinical Commissioning Group	Tel. 01733 207176

**PROVISION OF HEALTHCARE FOR HOMELESS ROUGH SLEEPERS DURING WINTER MONTHS AND THE IMPACT OF COVID**

**RECOMMENDATIONS**

It is recommended that Health Scrutiny Committee take note and consider the contents of this report.

**1. ORIGIN OF REPORT**

- 1.1 This report was requested by members of the Health Scrutiny Committee at the Group Representatives meeting on 29 September 2020

**2. PURPOSE AND REASON FOR REPORT**

- 2.1 This report is being presented in response to a request from a Peterborough Health Scrutiny Committee member for information about the impacts of the COVID-19 pandemic upon the Homeless population and how any benefits secured during the period will be maintained.
- 2.2 This report is for the Health Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:
- 1.Public Health  
3. Scrutiny of the NHS and NHS providers.

**3. BACKGROUND**

- 3.1 The legal definition of homelessness is that a household has no home in the UK or anywhere else in the world available and reasonable to occupy. The following housing circumstances are examples of homelessness:
- rooflessness (without a shelter of any kind, sleeping rough)
  - houselessness (with a place to sleep but temporary, in institutions or a shelter)
  - living in insecure housing (threatened with severe exclusion due to insecure tenancies, eviction, domestic violence, or staying with family and friends known as 'sofa surfing')
  - living in inadequate housing (in caravans on illegal campsites, in unfit housing, in extreme overcrowding)
- 3.2 The health and wellbeing of people who experience homelessness or poor accommodation is poorer than those of the general population. They often experience the most significant health

inequalities.

Poor health can be both a cause and consequence of homelessness, although it is not always identified as the trigger of homelessness. For example, ill health may contribute to job loss or relationship breakdown, which in turn can result in homelessness.

The longer a person experiences homelessness, particularly from young adulthood, the more likely their health and wellbeing will be at risk. Poor access to all services including health services is also associated with homelessness and contributes to these poorer outcomes.

Co-morbidity (2 or more diseases or disorders occurring in the same person) among the longer-term homeless population is not uncommon. Recent figures show that the mean age of death of homeless people is 32 years lower than the general population at 44 years, and even lower for homeless women, at just 42 years.

3.3 The causes of homelessness are typically described as either structural or individual and can be interrelated and reinforced by one another. Causes and their relationship vary across the life course.

- Structural factors include:
  - poverty,
  - inequality,
  - housing supply and affordability,
  - unemployment or insecure employment,
  - access to social security
- Individual factors include:
  - poor physical health,
  - mental health problems, including the consequences of adverse childhood experiences,
  - experience of violence, abuse, neglect, harassment or hate crime,
  - drug and alcohol problems (including when co-occurring with mental health problems),
  - bereavement,
  - relationship breakdown,
  - experience of care or prison,
  - refugees.

#### **4. KEY ISSUES**

4.1 The COVID-19 pandemic has brought new and exacerbated many of the existing challenges for the homeless or those in poor accommodation as they have a higher risk of transmission and if they acquire the infection this is associated with poorer outcomes.

4.2 At the start of the pandemic the Government introduced a number of emergency measures aimed to reduce the risks to the homelessness population. There was a system wide response to the homelessness situation through the COVID-19 response structures.

Public Health was identified as having a lead role in ensuring that the homeless were protected from the pandemic.

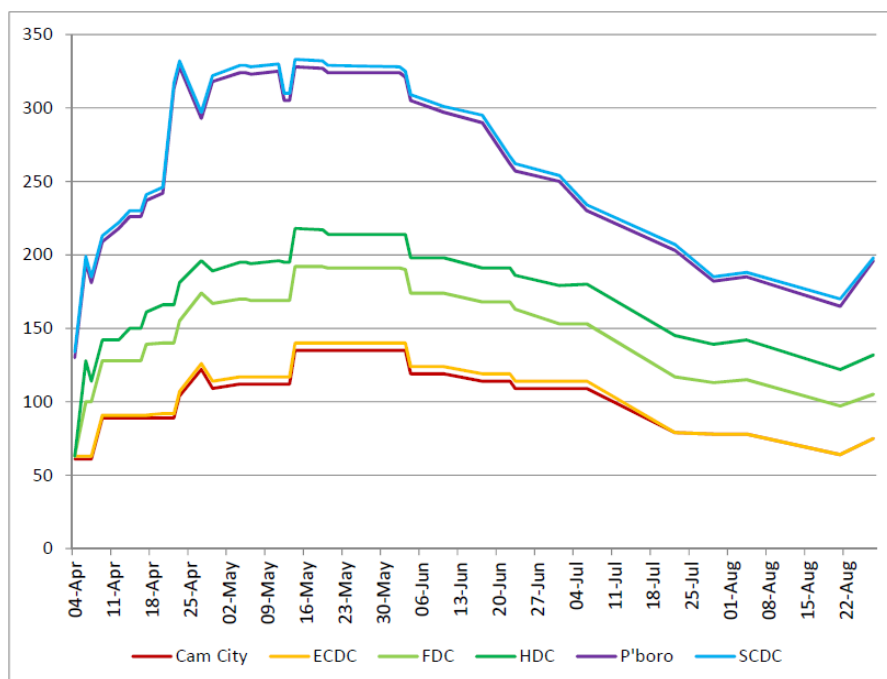
The Socially Vulnerable Groups Cell (initially known as Socially Excluded) was set up and led by Public Health, reporting to the Community Reference Group, which in turn reports to Local Resilience Forum. It includes leads for a number of vulnerable groups including the homeless. This Cell is now one of the five complex settings Cells found in the Cambridgeshire and Peterborough Local Outbreak Control Plan. It addresses the prevention of COVID-19 infection amongst socially vulnerable groups which includes their other wider health needs and provides reports to the Vulnerable People's Recovery Sub-Group. The Cell is still led by Public Health, it regularly provides updates to the Sub-Regional Housing Board or Housing Cell and highlights any particular issues to secure partner support for resolving them.

4.3 As part of the emergency measures the Government required every housing authority to arrange emergency accommodation for all homeless people, especially those on the street, to be provided

safe accommodation (preferably self-contained and with facilities to isolate wherever possible) with suitable support including advice on COVID-19, access to health services including prescriptions, meals and security. Emergency COVID-19 accommodation was secured by districts in partnership with hotels, hostels and other private accommodation providers, with risk assessment for each unit.

Figure 1 shows the change in numbers, by district, over time.

**Figure 1: Peak number in COVID-19 accommodation**



4.4 All districts were charged with identifying needs and creating a personal housing plan for each resident in the emergency accommodation, and where possible other homelessness accommodation, to secure a move-on plan which would be well managed and where needed, include any support or other services necessary to help the person settle into a longer term housing solution.

The Socially Vulnerable Group Cell worked closely with housing colleagues to facilitate additional support for those housed in the emergency accommodation from other organisations. It is continuing to work with them to ensure that the learning and improvements in services for the homeless are maintained and further developed as the pandemic progresses and through to recovery.

4.5 Housing services acted quickly to mitigate the impact of the pandemic and introduced new measures.

- Additional accommodation and support was secured.
- Homes were let in a slightly different way during the pandemic to focus efforts on getting people moved from temporary accommodation and into longer term housing wherever possible, freeing up vacancies to be used to tackle the COVID-19 crisis.
- Responded to changes affecting their operations such as learning from some experiences of rent arrears levels during the pandemic.

4.6 The area-wide Trailblazer team created a new protocol for people with substance misuse, mental health and housing issues in order to create a longer-term guide for staff on these issues, which are particularly challenging where they occur together. (Cambridgeshire and Peterborough is one of the Ministry of Housing, Communities and Local Government's (MHCLG) Homelessness Prevention Trailblazers across England.

#### 4.7 **Rough sleeper numbers**

The peak number of homeless people in COVID-19 accommodation in Cambridgeshire and Peterborough was 333 on 14 May 2020. The latest recorded total is 198, at the 27<sup>th</sup> August 2020. Some individuals will have moved out of the emergency accommodation and have been found alternative places to live. Others will have newly moved in.

Exact numbers of rough sleepers are difficult to determine, and will change all the time as people move in and out of rough sleeping and move in and out of the Peterborough area, however we estimate that there are around 120 rough sleepers in Peterborough at present. This estimate is based on the highest number of people accommodated by Peterborough City Council at the height of the efforts to get all rough sleepers off the streets during the COVID-19 pandemic.

#### 4.8 **Mental Health Services**

During the early part of lockdown in the crisis period there were some significant gaps identified in access to mental health services for rough sleepers. Cambridgeshire and Peterborough NHS Foundation Trust (CPFT) and the Clinical Commissioning Group (CCG) agreed that extra resources would be available and the CCG provided funding for training to the District Council Homelessness Teams to help them better manage the identified homeless clients who are experiencing mental health issues.

4.9 The CCG working in collaboration with the Districts, The Sun Network, CPFT and Cambridgeshire and Peterborough and South Lincolnshire (CPSL) Mind, have developed a training and reflective practice package that will go some way to addressing those inequalities. It is designed to train and equip Outreach and other frontline workers who work alongside this group on a daily basis:

The training package includes:

- Strength based practice
- What do we mean by mental distress and trauma?
- Trauma Informed Approaches
- Suicide prevention
- Responding to Self-Harm
- Psychosis First Aid
- How drug and alcohol addiction affects mental health
- Self Help Tools – how to use simple, self-help grounding techniques to support de-escalation and build coping strategies
- Clear information regarding how and when to signpost on to other organisations.

Following completion of the training, workers will have the opportunity to reflect on learning and its use in supporting people

The training package is under development, The CCG has ensured people with lived experience of homelessness and rough sleeping are supporting this development.

The training will be rolled out at the end of November. There will follow a period of evaluation and reflective sessions to further refine the training. This package will then be offered to commissioners as ongoing training for support and outreach workers.

#### 4.10 **Drug and Alcohol Services**

Drug and alcohol services are commissioned by Public health teams across Cambridgeshire and Peterborough. CGL Aspire provide this support for homeless and rough sleeping people in our area. They work closely within the multi-disciplinary team to support people through substance misuse access workers. Access to detox for rough sleepers is an issue nationally as there is pressure on inpatient units. The multi-disciplinary teams are working to improve access to community detox provision.

During the COVID-19 pandemic Public Health commissioners of Drug and Alcohol services worked to make service user pathways clearer especially into mental health services and promoting registration with a GP. The Drug and Alcohol Treatment Services screen and treat clients for Hepatitis C.

However, during the early days of lockdown, it became harder for the nurses to reach clients as it was difficult to provide face to face outreach clinics. CGL Aspire introduced testing into the COVID-19 hotels in Cambridge and Peterborough, then rolled out it to Wisbech and a number of other settings. A total of 80 homeless people have now been tested, a number have an active virus and are now being treated. Testing for Hepatitis C at homeless hostels is now undertaken routinely

#### 4.11 **Primary Care**

Homeless and rough sleeping people in Peterborough are encouraged to register with a GP practice for their general health needs.

As part of the Primary Care commissioned services a specialist service is delivered by a GP working from Boroughbury Medical centre. They offer dedicated sessions each week to support homeless and rough sleeping people's health with support from practice nurses. Rough sleepers are encouraged to register with the Boroughbury practice, funding for this service is through normal Primary Care funding. Some rough sleepers may register with other GP practices, including Thistlemoor, but the majority of those who are registered with a Peterborough GP are at Boroughbury.

The rough sleeper specialist service takes the form of extended appointments for people seen at the practice, and also outreach clinics run with multi-disciplinary teams across the city. For sex workers, there is a fortnightly drop in 'Wildflower' clinic where women are able to access smear testing and contraception advice as well as other primary care.

Peterborough City Council fund the 'Janus Project' with Rough Sleeper Initiative funding, and this pays for some of GP's time to support a small number of people deemed to be 'entrenched' rough sleepers who have physical health issues alongside poor mental health and addictions. This funding also covers some nurse time for outreach and wound care.

Outside of face to face patient work, the GP has established good links with Peterborough City Hospital and the city's Housing Team to ensure that inpatients are not 'discharged to street' without them being informed. She also works closely with the local shelters, the city Housing Team, CGL Aspire who provide drug and alcohol care, and CPFT for mental health care, to ensure individuals do not fall through the net and also to improve the system as a whole. This GP and the practice nurses are a key part of the multi-disciplinary teams working with homeless and rough sleeping people in Peterborough.

#### 4.12 **Next Steps funding bids**

As part of sustaining improvements in services for the homeless the Government launched the "Next Steps" Fund in August and bids have been submitted for both capital and revenue funding from across our area.

The Next Steps fund is to provide an immediate response to the crisis but also to create a national asset of more lasting value, to try to prevent homelessness growing when the recovery phase starts to kick in.

This might be through creating more homes or providing long term support programmes to tackle the needs which have become apparent through provision of the COVID-19 emergency accommodation.

The following summarises what has been included in the bids for our area:

**Table 1: “Next Steps” Fund Bids and initial allocations**

<b>Area</b>	<b>Accommodation included in the bids</b>	<b>Allocated Short term <u>revenue</u> funding</b>
<b>Cambridge City</b>	<ul style="list-style-type: none"> <li>• Market purchase of 10 x 1 beds</li> <li>• Provision of 10 x modular homes (in addition to 17 already in progress), Securing an additional 40 private rented homes through the work of Town Hall Lettings for 12 months</li> <li>• Plus 4 support workers and some back-office support hours.</li> </ul>	£963,483.00
<b>Combined bid: East Cambridgeshire, Huntingdonshire, South Cambridgeshire</b>	<ul style="list-style-type: none"> <li>• A combined bid from the existing Rough Sleepers Initiative partnership covering three districts.</li> <li>• 15 new private rented sector tenancies secured through a landlord incentive scheme, whereby the bid supported the cost of the “risk” under a rent guarantor model. Plus, support for 4 units of accommodation</li> <li>• 250 nights of temporary accommodation under a spot purchase arrangement, to cover winter needs in case there is no separate winter funding (as the guidance was not clear on this point).</li> </ul>	£23,500.00
<b>Fenland</b>	<ul style="list-style-type: none"> <li>• 22 units private rented accommodation with support</li> <li>• 14 units for people with no recourse / suspension of temporary derogation</li> <li>• Purchase and repair of 10 x 1 bed flats with revenue funding so Ferry Project can provide support the tenants</li> <li>• 5 homes to be leased for 5 years providing 30 bed spaces with carpets and curtains in COVID-19-secure Houses in Multiple Occupation</li> </ul>	£198,000.00
<b>Peterborough</b>	<ul style="list-style-type: none"> <li>• 60 x 1 bed flats to purchase and repair by the end of March 2020</li> <li>• Procure 2 properties to create 2 x COVID-19 secure 5 bed HMOs with self-contained facilities</li> <li>• Revenue funding bid to support the 2 new HMOs plus 4 x floating support officers to support the 60 1 bed flats.</li> </ul>	£426,791.00

The short-term revenue allocation indicated in Table 4 was announced on the 17 September 2020. The capital funding has not yet been announced. This funding allocation is part of a broader funding package which will provide 6,000 homes for rough sleepers.

4.13 The COVID-19 situation demonstrated the issues that rough sleepers face in addressing their substance misuse issues. This need has been recognised by central government. Public Health England, jointly with the MHCLG have identified 43 taskforce areas nationally which will be targeted for additional substance misuse funding for rough sleepers. Cambridge and Peterborough are two areas which have been identified within the 43 locations.

Bids are currently being prepared in these areas, led by Public Health along with other partners. The following gaps in services were identified for our area and are addressed in the bid.

- Lack of sufficient outreach capacity to do targeted interventions
- Improved access to detox for rough sleepers
- A more structured and co-ordinated approach to peer support is required
- Insufficient doctor time in substance misuse services and primary care
- Insufficient floating support capacity for rough sleepers who move into

accommodation

- Insufficient peer support work with rough sleepers
- Insufficient Dual Diagnosis street outreach

The outcome of the submitted bids is expected to be announced in November.

## 5. ONGOING ISSUES

5.1 Despite these new opportunities the homelessness and housing landscape continues to face the following ongoing issues.

- Inadequate supply of housing at prices people can afford
- General housing affordability which varies widely by district
- Levels of rent supported via benefits for private rented housing
- The need to support people more who are perhaps the most vulnerable in our society who, even given an affordable home at reasonable cost, will struggle to sustain that tenancy without serious investment of time and other resources

## 6. REASON FOR THE RECOMMENDATION

6.1 This report reflects the approach that the pandemic promoted and led to the development of services provided to homeless individuals.

In summary the benefits can be categorised as follows.

- The expected high rate of infection amongst the homeless has not occurred to date. This is associated with the provision of emergency accommodation for rough sleepers and the support provided to existing accommodation for the homeless.
- It gave many of those housed in the emergency accommodation and hostels access to many services for the first time and these are continuing through new ways of working.
- The national and local initiatives focused attention upon the wide-ranging needs of homeless and rough sleeping people.
- Additional funding will be used to increase the housing options and the level of support provided to the homeless.

6.2 However, there are ongoing issues which may lead to increased homelessness but are difficult to predict accurately

- Evictions had been stopped at the start of the pandemic, but they are re-starting.
- The economic downturn with job losses leading to the threat of eviction and homelessness.
- Access to services although improved is not equal across services and will require partners to continue to develop pathways in to and for the homeless.

## 7. Source documents

- Public Health England: Improving health through the home. August 2017
- Health Foundation: How does housing influence health. 2017
- Public Health England: Homelessness: applying All Our Health. June 2019
- <https://www.gov.uk/government/publications/improving-health-through-the-home/improving-health-through-the-home>
- <https://www.health.org.uk/infographic/how-does-housing-influence-our-health>
- <https://www.gov.uk/government/publications/homelessness-applying-all-our-health/homelessness-applying-all-our-health>



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<b>HEALTH SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 8</b>
<b>3 NOVEMBER 2020</b>	<b>PUBLIC REPORT</b>

Report of:	Director of Law and Governance	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 01733 452508

**MONITORING SCRUTINY RECOMMENDATIONS**

R E C O M M E N D A T I O N S	
<b>FROM:</b> Director of Law and Governance	<b>Deadline date:</b> N/A
<p>It is recommended that the Health Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Considers the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report and provides feedback including whether further monitoring of each recommendation is required.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The Health Scrutiny Committee agreed at a meeting held on 19 June 2017 that a report be provided at each meeting to note the outcome of any recommendations made at the previous meeting held thereby providing an opportunity for the Committee to request further monitoring of the recommendation should this be required.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The report enables the Scrutiny Committee to monitor and track progress of recommendations made to the Executive or Officers at previous meetings.

2.2 This report is for the Health Scrutiny Committee to consider under its Terms of Reference No. *Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:*

*The Scrutiny Committees will:*

- (a) *Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;*
- (b) *Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;*
- (c) *Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;*
- (d) *Make recommendations to the Executive and the Council as a result of the scrutiny process.*

### 3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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### 4. **BACKGROUND**

- 4.1 Appendix 1 of the report sets out the recommendations made to Cabinet Members or Officers at previous meetings of the Scrutiny Committee. It also contains summaries of any action taken by Cabinet Members or Officers in response to the recommendations.
- 4.2 The progress status for each recommendation is indicated and if the Scrutiny Committee confirms acceptance of the items marked as completed, they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed it will be kept on the list and reported back to the next meeting of the Committee. It will remain on the list until such time as the Committee accepts the recommendation as completed.

### 5. **ANTICIPATED OUTCOMES OR IMPACT**

- 5.1 Timelier monitoring of recommendations made will assist the Scrutiny Committee in assessing the impact and consequence of the recommendations.

### 6. **REASON FOR THE RECOMMENDATION**

- 6.1 To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.

### 7. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 7.1 Minutes of meetings held on 5 November, 2018, 18 September 2019, 7 January 2020 and 20 May 2020.

### 8. **APPENDICES**

- 8.1 Appendix 1 – Recommendations Monitoring Report

## HEALTH SCRUTINY COMMITTEE

Updated: 21 October 2020

## Outstanding recommendations from 2018/2019 and 2019/2020

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
5 November 2018	Chief Officer, Cambridgeshire and Peterborough Clinical Commissioning Group	<b>PRIMARY CARE UPDATE PETERBOROUGH</b>	The Health Scrutiny Committee <b>RESOLVED</b> to recommend that the Chief Officer, Cambridgeshire and Peterborough Clinical Commissioning Group review the practice in place by some GP Practices where patients are required to phone their GP at 08.00hrs in the morning to book an appointment and report back to the Committee.	Update provided by the CCG on 21/10/2020  <b>The CCG is working with primary care to identify those practices where staffing, telephony or both is an issue in timely answering of calls and seeking financial support from NHS England to rectify this.</b>	Ongoing Monitoring requested by Committee at 18 September 2019 meeting.
18 September 2019	Director of Public Health	<b>BEST START IN LIFE STRATEGY AND CHILDREN'S PUBLIC HEALTH SERVICES</b>	The Health Scrutiny Committee <b>RECOMMENDED</b> that a letter be sent to the Local MP's asking them to lobby the Secretary of State for Health for an increase in	Update as of 10/9/20: <b>The Director of Public Health also met with both MPs on this subject. There was an increase in the Public Health Grant allocated to Peterborough City Council in April 2020. This was a national increase rather than specific to Peterborough.</b>	Ongoing as requested at Health Scrutiny Meeting held on 9 March 2020

			the Public Health Grant for Peterborough.	A letter to the two local MP's asking them to lobby the Secretary of State for Health for an increase in the Public Health Grant for Peterborough had been sent on 18 Dec 2019	
7 January 2020	Director of External Affairs & Policy, Cambridgeshire and Peterborough Clinical Commissioning Group / Chief Executive, North West Anglia NHS Foundation Trust	<b>NORTH WEST ANGLIA NHS FOUNDATION TRUST - WINTER PREPARATIONS 19/20</b>	The Health Scrutiny Committee considered the report and <b>RECOMMENDED</b> that the pilot scheme currently being used at Hinchingsbrooke Hospital was progressed further and implemented at Peterborough City Hospital.	<b>Update provided by the CCG on 21/10/2020</b>  <b>The CCG Governing Body is reviewing the outcome of the consultation on the proposed relocation of the Urgent Treatment Centre and its integration with 111 and GP out of hours on 3 November and a report of any decisions made will be fed back to the committee via the Clerk.</b>	Ongoing
7 January 2020	Director of External Affairs & Policy, Cambridgeshire and Peterborough Clinical Commissioning Group / Chief Executive, North West Anglia NHS Foundation Trust	<b>NORTH WEST ANGLIA NHS FOUNDATION TRUST FINANCIAL UPDATE</b>	The Health Scrutiny Committee considered the report and <b>RECOMMENDED</b> that a report be presented to the Committee in the next Municipal Year on public transport access at the hospital and the progress made on the green transport plan.	<b>Report being presented at 3 November 2020 meeting.</b>	Ongoing

7 January 2020	Director of Public Health / Chairman of Health Scrutiny Committee	<b>UPDATE ON QUALITY IN PRIMARY CARE SERVICES</b>	It is <b>RECOMMENDED</b> that the Committee write to the Health Secretary and the local MP's outlining concerns that the national contract for GP surgeries was not specific enough. The letter to include specific examples of inconsistencies within the system, including the 8 o'clock appointment system.	<b>Update as of 10/9/20:</b> <b>The draft letter was approved by the Chairman in March but due to the emerging priorities around the COVID-19 pandemic at that time the letter was not sent. However, the letter has now been sent and the committee will be updated as soon as a response has been received.</b>	Ongoing.
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RECOMMENDATION MONITORING REPORT 2020/21

HEALTH SCRUTINY COMMITTEE

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
<p><b>20 May 2020 Joint Scrutiny Meeting – Response to COVID-19</b></p>	<p>Cllr Fitzgerald, Cabinet Member for Adult Social Care, Health &amp; Public Health / Dr Liz Robin, Director of Public Health</p>	<p><b>Peterborough City Council’s Response to COVID-19</b></p>	<p>That the Director of Public Health explore the option of Peterborough joining the Department of Health’s pilot study of mass testing for COVID 19</p>	<p><b>Update as of 10/9/2020:</b>   <b>The University of East Anglia have responded and appreciated Peterborough City Council’s interest in the proposed study. The study was not yet confirmed as going ahead, but they would get in touch with Peterborough in future if there was potential for Peterborough to be involved.</b></p>	<p>Ongoing</p>

<b>HEALTH SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 9</b>
<b>3 NOVEMBER 2020</b>	<b>PUBLIC REPORT</b>

Report of:	Fiona McMillan, Director of Law and Governance		
Cabinet Member(s) responsible:	Councillor Mohammed Farooq, Cabinet Member for Digital Services and Transformation		
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 01733 452508	

## FORWARD PLAN OF EXECUTIVE DECISIONS

R E C O M M E N D A T I O N S	
<b>FROM:</b> Senior Democratic Services Officer	<b>Deadline date:</b> N/A
<p>It is recommended that the Health Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information.</li> </ol>	

### 1. ORIGIN OF REPORT

- 1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

### 2. PURPOSE AND REASON FOR REPORT

- 2.1 This is a regular report to the Health Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.
- 2.2 This report is for the Health Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

- (f) Hold the Executive to account for the discharge of functions in the following ways:

- ii) By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions.

### 3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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### 4. BACKGROUND AND KEY ISSUES

- 4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken



after 23 November 2020.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

## **5. CONSULTATION**

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

## **7. REASON FOR THE RECOMMENDATION**

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

8.1 N/A

## **9. IMPLICATIONS**

### **Financial Implications**

9.1 N/A

### **Legal Implications**

9.2 N/A

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

## **11. APPENDICES**

11.1 Appendix 1 – Forward Plan of Executive Decisions

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

PUBLISHED: 23 OCTOBER 2020

# FORWARD PLAN

## **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:  
Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller; Cllr Seaton; Cllr Walsh; Cllr Allen and Cllr Farooq.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

## **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

## **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk) or by telephone on 01733 452460.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedecisions](http://www.peterborough.gov.uk/executivedecisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

**KEY DECISIONS FROM 23 NOVEMBER 2020**

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
No new items.							

**PREVIOUSLY ADVERTISED KEY DECISIONS**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>1. <b>Affordable Warmth Strategy 2019 – 2021 - KEY/17APR17/03</b>                      Recommendation to approve the Affordable Warmth Strategy 2019 – 2021</p>	<p><b>Councillor Walsh, Cabinet Member for Communities</b></p>	<p><b>October 2020</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p> <p>The draft strategy will be placed on PCC Consultation pages for 3 week consultation period</p>	<p>Sharon Malia, Housing Programmes Manager,                      Tel: 01733 863764                      Email: sharon.malia@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 – 2019</p>

<i><b>DECISION REQUIRED</b></i>		<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION EXPECTED</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>WARD</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b></i>
43	<p><b>2. Disposal of freehold in Centre of the City - KEY/12JUN18/01</b> To delegate authority to the Corporate Director of Growth and Regeneration to sell the property</p>	<p><b>Councillor Seaton, Cabinet Member for Finance</b></p>	<p><b>October 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
44	<p><b>3. To approve the awarding of contracts to external providers following a competitive tender exercise led by Cambridgeshire County Council - KEY/25JUNE18/02</b></p> <p>Cambridgeshire County has recently conducted a tendering exercise to establish a Dynamic Purchasing System for the provision Supported Living Services for Adults with a Learning Disability (Reference number: DN311905). Peterborough City Council is the named authority under this arrangement and would want to commission care and support packages (call-off).</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p><b>October 2020</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p> <p>Relevant consultations has been carried out with the service users, family carers, Health colleagues and care and support providers across Cambridgeshire and Peterborough.</p>	<p>Cris Green, Commissioner for Learning Disabilities &amp; Autism, 0793261226 6419, cris.green@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>4.</b> <b>Adoption of the “Dynamic Purchasing System” (DPS) procedure for Public Health contracts with Primary Care providers – KEY/10DEC18/01</b>  To seek the approval to adopt the “Dynamic Purchasing System” (DPS) procedure for contracts with Primary Care providers for the duration of up to five years. The proposals have been approved by the Cambridgeshire and Peterborough Joint Commissioning Board.</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p><b>October 2020</b></p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Val Thomas, Consultant in Public Health  Val.Thomas@cambridge-shire.gov.uk  01223 703264/  07884 183374</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>



<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
<b>5.</b>	<p><b>Vehicle removal for Parking contravention – KEY/15APR19/02</b> To ask the Cabinet Member to approve the policy to implement a scheme to remove vehicles of persistent offenders in breach of parking restrictions in the City and to appoint the Local Authority Trading Company to act as the authorised agent of the policy.</p>	<b>Councillor Walsh, Cabinet Member for Communities</b>	<b>October 2020</b>	Growth, Environment and Resources Scrutiny Committee	All Wards	<p>Details of any consultation to be decided.</p> <p>Relevant internal and external stakeholders.</p>	Adam Payton, PES Senior Officer, Parking Lead, 01733 452314 adam.payton@peterborough.gov.uk	Prevention and Enforcement Service Vehicle Removal For Parking Contraventions Policy and Guidance
<b>5.</b>	<p><b>Approval for contract to be awarded to Skanska to deliver design of Eastern Industries Access Phase 1 scheme - KEY/10JUN19/01</b> Approval for contract to be awarded to Skanska to deliver design of Eastern Industries Access Phase 1 scheme. The council has received funding (£550k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme.</p>	<b>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b>	<b>October 2020</b>	Growth, Environment and Resources Scrutiny Committee	East Ward	<p>Relevant internal and external stakeholders.</p> <p>Consultation will take place with residents and key stakeholders at the relevant stage of the scheme.</p>	Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk	Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>7. <b>Approval for contract to be awarded to Skanska to deliver design of A1260 Nene Parkway Junction 15 Improvement scheme – KEY/10JUN19/02</b></p> <p>The Council has previously received funding of £362.4k from the Cambridgeshire and Peterborough Combined Authority (CPCA) to deliver the strategic outline business case and outline business case for A1260 Nene Parkway Junction 15 improvement scheme. Now that these stages are complete, the CPCA is in the process of awarding a further £650k so that the detailed design and full business case can be undertaken. The additional funding for the scheme subject to approval will now total £1,012,400. Approval is required for contract to be awarded to Skanska to undertake detailed design and full business case for the scheme.</p>	<p><b>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>October 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>West Ward</p>	<p>Relevant internal and external stakeholders</p> <p>Consultation will take place with residents and key stakeholders at the relevant stage of the scheme.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk</p>	<p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p>

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
48	<p><b>8. Contract for remedial works by PCC to the Stanground Bypass – KEY/2SEP19/02</b> To approve works to the Stanground bypass and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>October 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Stanground South and Hargate and Hempstead</p>	<p>Relevant internal and external stakeholders</p> <p>Standard consultation for highway schemes.</p>	<p>Charlotte Palmer, Group Manager – Transport and Environment, charlotte.palmer@peterborough.gov.uk</p>	<p>To be determined.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
<p>49</p> <p><b>9. Approval of funding for the provision of accommodation to reduce homelessness KEY/14OCT19/01</b> – Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness.</p>	<p><b>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</b></p>	<p><b>October 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Peter Carpenter, Acting Corporate Director of Resources Email: peter.carpenter@peterborough.gov.uk Tel: 01733 452520</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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50	<p><b>10. Introduction of Civil Enforcement of Bus Lane and Bus Gate contraventions pursuant to the Transport Act 2000 - KEY/09DEC19/02</b></p> <p>To ask the Cabinet Member to authorise the council to exercise its powers as an approved local authority under The Bus Lane Contraventions (Approved Local Authorities)(England) Order 2005 to issue civil penalties for breaches of Traffic regulation orders in relation to Bus Lanes or Bus Gates in Peterborough. Set the level of penalty charge payable for such an offence at £60, reduced to £30 if paid within 14 days. Join the Bus Lane Adjudication Service Joint Committee so arrangements are in place for an individual to appeal against the issue of a penalty charge notice. Authorise the use of approved devices (cameras) to carry out enforcement at sites where it is deemed necessary and the required infrastructure has been put in place.</p>	<p><b>Councillor Irene Walsh, Cabinet Member for Communities</b></p>	<p><b>October 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal stakeholders.</p> <p>Cabinet member for Strategic Planning and Commercial Strategy and Investments will be consulted, as will members from any ward where a bus lane or bus gate is to be enforced.</p>	<p>Adam Payton, Senior PES Officer - Parking Lead, Tel: 01733 452314, Email: adam.payton@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>11. <b>Disposal of land at 7-23 London Road, Peterborough - KEY/06JAN20/01</b> Approval to dispose of surplus land to a registered provider for redevelopment to social housing The disposal will be conditional on a successful planning consent; the application has yet to be made.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>October 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders.</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>There will be an exempt annex with details of the commercial transaction.</p>

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12.	<p><b>The disposal of former playing fields at Angus Court, Westtown, Peterborough - KEY/06JAN20/02</b> Approval to dispose of former playing fields and Angus Court</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>October 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>West</p>	<p>A number of consultation events for local residents have been held for both the proposed disposal of land at Angus Court and the creation of new facilities at Thorpe Lea Meadows. Planning approval was secured for the new facilities at Thorpe Lea Meadows. These works are now completed. Consultation and information events to discuss the Council's plans to dispose of land at Angus Court and the creation of a new public play area, were held at West Town Academy took place on 1 November 2018 and 7 March 2019</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: <a href="mailto:tristram.hill@peterborough.gov.uk">tristram.hill@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>13. <b>Refurbishments to a Peterborough City Council owned building – KEY/17JAN20/01</b>  The decision is to proceed with refurbishments to a PCC owned building; this building was previously Ofsted Registered as a Children’s Home providing Short Breaks/Respite to children and young people with disabilities and complex needs. The in-house provision was re-designated in November 2018. The premises will now be redeveloped to enable single occupancy residency for a child/young person.</p> <p>This item has been added to the Forward Plan so we are able to proceed with the plans, if/when funding is received from NHSE. The procurement, and the works, need to progress as expediently as possible to allow transition of the child/young person into a residence which has been specifically designed to meet need.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</b></p>	<p><b>October 2020</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Dogsthorpe</p>	<p>Relevant internal and external stakeholders.</p> <p>As a formal tender process has not commenced, a formal consultation with the nearby residents has not yet been undertaken.</p>	<p>Zoe Redfern-Nichols, Commissioner - Zoe.Redfern-Nichols@peterborough.gov.uk 07583 040523</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>



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<p><b>14. Approval for Framework for Early Intervention and Prevention Services</b>  <b>KEY/27APR20/02</b> - Approval for Pseudo Framework for the commissioning of Early Intervention and Prevention Services in Peterborough</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</b></p>	<p><b>March 2021</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Sarah Bye, Senior Commissioner for Early Intervention and Prevention.            Email: sarah.bye@camb ridgeshire.gov.uk            Tel: 07468 718793</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>15. Re-implementation of the Millfield, New England, Eastfield and Embankment Public Space Protection Order – KEY/11MAY20/01</b>            The current PSPO for Millfield, New England, Eastfield and Embankment expires in July 2020. Orders can be extended for a further 3 years provided that they are reviewed and extended prior to the order expiring. This decision request will consider the enforcement levels of the current order carried out in the last 3 years, current crime and anti-social behaviour levels for the order area and the outcomes of the consultation with the public and interested parties.</p>	<p><b>Councillor Irene Walsh, Cabinet Member for Communities</b></p>	<p><b>October 2020</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>Central, North, Park and East Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>A consultation will be carried out with the Police &amp; Crime Commissioner, Chief Constable, Ward Councillors, Key Interested Parties directly. A 28 day public consultation will be made available to the public and all other interested parties online on the council's website, with hard copies available on request.</p>	<p>Laura Kelsey, Senior Problem Solving Officer, T: 01733 453563            laura.kelsey@pet erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>16. <b>Award of Community Alarm (Lifeline) Contract to commence 1/4/2021 – KEY/8JUN20/01</b> Award of Lifeline contract to successful bidder following formal procurement process.</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</b></p>	<p><b>November 2020</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards.</p>	<p>Relevant internal and external stakeholders.</p> <p>Public consultation through PCC medium term financial strategy 2020-21</p>	<p>Diana Mackay, Commissioner. diana.mackay@cambridgeshire.gov.uk, 07879 430819</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>17. <b>Supply of Agency Staff to the Council – KEY/8JUN20/02</b> Framework Agency contracts for the supply of staff to the Council expire in September 2020. This process puts in place a replacement set of contract(s).</p>	<p><b>Councillor Mohammed Farooq, Cabinet Member for Digital Services and Transformation</b></p>	<p><b>October 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards.</p>	<p>Relevant internal and external stakeholders.</p> <p>Normal Contract, no further consultation required further than affected internal stakeholders</p>	<p>Pete Carpenter, Acting Corporate Director Resources, 01733 452520, peter.carpenter@peterborough.gov.uk</p>	<p>Analysis of options and recommended solution</p>
<p>18. <b>Acquisition of a freehold commercial property in Peterborough City Centre – KEY/8JUN20/03</b> - Acquisition of a freehold property for a community hub.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>October 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders.</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peterborough.gov</p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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<p><b>19. Approval of the adoption of Child Yield Multipliers (0-16 age range) - KEY/06JUL20/02</b>  - To approve the adoption of child yield multipliers for children in the 0-16 age range in order to better inform the planning of early years and education places in new communities and growing communities</p>	<p><b>Cabinet</b></p>	<p><b>16 November 2020</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Clare Buckingham-Strategic Education Places Planning Manager (Cambridgeshire and Peterborough)  01223 699779  clare.buckingham@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p><b>20. Mental Health and Autism (Adults) Accommodation Framework - KEY/20JUL20/03</b>  The Award of a Framework for the provision of accommodation based support for Adults with Mental Health needs and/or Autism.</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</b></p>	<p><b>October 2020</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>No further consultation undertaken</p>	<p>Sarah Bye, Senior Commissioner, Tel:07468 718793, Email: sarah.bye@camb ridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>21. <b>Approval for contract to be awarded to Skanska to deliver detailed design and full business case for A1260 Nene Parkway Junction 32 to Junction 3 improvement scheme - KEY/17AUG20/03</b>  The Council has previously received funding of £352.4k from the Cambridgeshire and Peterborough Combined Authority (CPCA) to deliver the strategic outline business case and outline business case for A1260 Nene Parkway Junction 32 to Junction 3 improvement scheme. Now that these stages are complete, the CPCA is in the process of awarding a further £500k so that the detailed design and full business case can be undertaken. The additional funding for the scheme subject to approval will now total £852.4k. Approval is required for the contract to be awarded to Skanska to undertake detailed design and full business case for the scheme.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>October 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Hargate &amp; Hempsted Ward and Orton Longueville Ward</p>	<p>Consultation will be undertaken with members of the public and relevant to inform the detailed design.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer, Tel: 01733 317465, Email: lewis.banks@pet erborough.gov.uk</p>	<p>Currently the relevant documents for this decision are not available. The minutes of the CPCA Board meeting scheduled for 5 August 2020 will serve as confirmation of the additional grant funding award. The minutes and any supporting documents will be provided once they are made available.</p>

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<b>22.</b>	<p><b>Tender for the services of the Dementia Resource Centre Peterborough - KEY/17AUG20/04 -</b> The re-procurement of the Dementia Resource Centre and its services</p>	Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health	<b>October 2020</b>	Health Scrutiny Committee	All Wards	Consultations with internal and external stakeholders have taken place	Jaynee Ramsurun, Assistant Commissioner - Mental Health, Tel: 07881 500 801 Email: Jaynee.ramsurun@cambridgeshire.gov.uk	Service specification, Cambridge and Peterborough Dementia Strategy
<b>23.</b>	<p><b>Dedication of common land at Tenter Hill – KEY/31AUG20/01</b> To approve the dedication of land to village green status at Tenter Hill.</p>	<b>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</b>	<b>October 2020</b>	Growth, Environment and Resources Scrutiny Committee	Fletton and Stangr ound	<p>Relevant internal and external stakeholders.</p> <p>Consultation has taken place between the ward councillor, PCC Legal and the planning department.</p>	Tristram Hill. Strategic Asset Manager, 07849 079787, tristram.hill@pete rborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<b>24.</b>	<b>Integrated Community Equipment Service – KEY/31AUG20/03</b> Contract extension to 31/3/2022	<b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</b>	<b>October 2020</b>	Adults and Communities Scrutiny Committee	All wards.	Relevant internal and external stakeholders  No additional consultations have been conducted in respect of this decision	Diana Mackay, Commissioner (Adults), 07879 430819, diana.mackay@cambridgeshire.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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25.	<p><b>Purchase of new Fleet and Plant for Environment Base Services – KEY/31AUG20/04</b> Approval for Capital funding to be released from the capital programme to fund the purchase of new fleet and plant for delivering Environment Base Services delivered by Peterborough Limited.</p>	<p><b>Councillor Marco Cereste , Cabinet Member for Waste, Street Scene and the Environment</b></p>	<p><b>October 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Kitran Eastman, Managing Director, Peterborough Ltd kitran.eastman@peterboroughlimited.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
26.	<p><b>8 month extension to the Interim, Respite and Reablement beds in Peterborough – KEY/14SEP20/01</b> The Interim, Respite and Reablement beds in Peterborough are due to expire on 31/03/2021. An extension to 27/11/2021 is requested in order to allow an assessment and redevelopment of a new step up/step down service to reduce hospital admission and facilitate hospital discharge.</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Public Health</b></p>	<p><b>October 2020</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>None - not needed at this stage</p>	<p>Alison Bourne, Commissioner, Tel: 01223 703584 Email: alison.bourne@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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27.	<p><b>Pupil Forecasts – Adoption of Multipliers for Forecasting Education Provision Arising from New Developments – KEY/28SEP20/01</b></p> <p>To approve the adoption of child yield multipliers which are one of the forecasting tools used in the planning of education provision in new and expanding communities and inform.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</b></p>	<p><b>November 2020</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>None specifically. This is a forecasting tool but part of the work to develop it involves surveying recent new communities e.g. The Hamptons, Paston and Cardea</p>	<p>Clare Buckingham, Strategic Education Place Planning Manager for Cambridgeshire and Peterborough, 01223 699779  <a href="mailto:clare.buckingham@cambridgeshire.gov.uk">clare.buckingham@cambridgeshire.gov.uk</a></p>	<p>Methodology Paper from Business Intelligence Service will be an Appendix to the Report</p>
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28.	<p><b>Disposal of Whitworth Mill – KEY/28SEP20/02</b></p> <p>The decision concerns a proposal to sell Whitworth Mill to an under bidder following the withdrawal of the previous bidder.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>October 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Fletton and Stangr ound</p>	<p>Relevant internal and external stakeholders.</p> <p>The proposal to dispose of the property was subject to an open market bidding process from November 2019 to January 2020</p>	<p>Dave Anderson Interim Development Director  Tel: 07810 839657 Email: <a href="mailto:Dave.Anderson@peterborough.gov.uk">Dave.Anderson@peterborough.gov.uk</a></p>	<p>Property Agents report</p>



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<p><b>29.</b> <b>Proposed transfer of the management for the Energy Hub from the CPCA to PCC – KEY/28SEP20/03</b>  The Energy Hub is one of five hubs created and funded by Central Government, which aims to advance new energy schemes, energy saving programmes, carbon reduction and promote renewables. One of the partners of the Hub is required to act as the coordinating and employing organisation. Until now this has been the CPCA, but subject to agreeing suitable terms it is intended that this role will pass to PCC.</p>	<p><b>Councillor Marco Cereste , Cabinet Member for Waste, Street Scene and the Environment</b></p>	<p><b>October 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Elliot Smith, Commercial Manager - Smart Energy, Infrastructure and Regeneration, <a href="mailto:elliott.smith@peterborough.gov.uk">elliott.smith@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>30.</b> <b>Agency Worker extensions – KEY/28SEP20/04</b>  Authority to extend the current corporate frameworks with agency worker providers for social care, and extend with Reed via the MSTAR framework for the provision of non-social care agency workers.</p>	<p><b>Councillor David Seaton, Cabinet Member for Finance</b></p>	<p><b>October 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.   Legal and Procurement</p>	<p>Peter Carpenter, Acting Corporate Director, Resources  Tel: 07920160122  Email: <a href="mailto:peter.carpenter@peterborough.gov.uk">peter.carpenter@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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63	<p><b>31. Sale of the freehold of the London Road Stadium and the Allia Business Centre – KEY/12OCT20/01</b>  Sale of the freehold of the London Road Stadium and the Allia Business Centre</p>	<p><b>Councillor David Seaton, Cabinet Member for Finance</b></p>	<p><b>January 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Fletton and Stanground</p>	<p>Relevant internal and external stakeholders.</p>	<p>Pete Carpenter, Acting Corporate Director Resources, Tel: 01733 452520, Email: peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
<b>32.</b>	<b>Additional Highway Maintenance Funding – KEY/26OCT20/01</b> - To approve additional funding in 2020/2021	<b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b>	<b>November 2020</b>	Growth, Environment and Resources Scrutiny Committee	All wards	Prior to works taking place we will be advising the residents of the planned works and submitting the required Temporary Traffic Regulation Orders (TTRO's) for the works where closures are needed.	Martin Brooker, District Highway Maintenance Manager, 07753 564770 & <a href="mailto:martin.brooker@peterborough.gov.uk">martin.brooker@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>33.</b> 64	<b>Towns Fund - Heads of Terms – KEY/26OCT20/02</b> The Leader to sign heads of terms which will include; allocated Towns Fund budget and financial profile, list of projects to receive funding, recommended assurance route for business cases, and key conditions and requirements.	<b>Councillor Holdich, Leader of the Council and Member of the Cambridgeshire and Peterborough Combined Authority</b>	<b>October 2020</b>	Growth, Environment and Resources Scrutiny Committee	Depending on which projects will be included in the heads of terms, it will impact several wards around the city centre.	Towns Investment Plan was submitted in July, which set out the stakeholder engagement to submit the projects.	Helena Hansen-Fure, Project Manager, 07970 493134, <a href="mailto:helena.hansen-fure@peterborough.gov.uk">helena.hansen-fure@peterborough.gov.uk</a>	We are expecting to receive the feedback from MHCLG in October. Public information already available on <a href="https://www.peterborough.gov.uk/council/planning-and-development/regeneration/towns-fund">https://www.peterborough.gov.uk/council/planning-and-development/regeneration/towns-fund</a>

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
34.	<b>Award of Peterborough City Council (PCC) Trade Waste to Aragon Direct Services - KEY/26OCT20/03</b> - To Allow Aragon Direct Services to collect PCC's office trade waste.	<b>Councillor Marco Cereste, Cabinet Member for Waste, Street Scene and Environment</b>	<b>December 2020</b>	Growth, Environment and Resources Scrutiny Committee	N/A	Internal PCC officers who manage the current Trade Waste Contract	James Collingridge, Head of Environmental Partnerships, 01733 864736, james.collingridge@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
35.	<b>To approve the awarding of a care contract for Bishopsfield and St Edmunds extra care schemes - KEY20/9NOV20/01</b> - Contract approval following a competitive tendering exercise.	<b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</b>	<b>December 2020</b>	Adults and Communities Scrutiny Committee	Paston & Walton and Hampt on Vale	Relevant internal and external stakeholders. Further consultation will also be undertaken with service users after the Covid-19 restrictions are eased.	Lynne O'Brien Commissioner Tel:0777 667 9591 Email:lynne.o'brien@cambridgeshire.gov.uk	It is not anticipated there will be any documents other than the report and relevant appendices to be published.
36.	<b>Peterborough Builds Back Better / Cafe Culture project - KEY20/9NOV20/02</b> - Governance processes for CPCA grant of £800,000	<b>Councillor Holdich, Leader of the Council and Member of the Cambridgeshire and Peterborough Combined Authority</b>	<b>November 2020</b>	<b>Growth, Environment and Resources Scrutiny Committee</b>	Central	N/A	Jay Wheeler, Economic Development, Tel:07951 942995, Email: jay.wheeler@peterborough.gov.uk	Part 3, Delegations Section 3 - Executive Functions 3.6.5

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
37.	<p><b>Recommission Children and Young People's Emotional Wellbeing and Mental Health Services in Peterborough and Cambridgeshire – KEY/16NOV20/01</b></p> <p>To approve a Section 76 Agreement with Cambridgeshire and Peterborough Clinical Commissioning Group for the delivery and Children and Young People's Emotional Wellbeing and Mental Health Services.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</b></p>	<p><b>February 2021</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Helen Andrews, Children's Commissioner, 01223 728577 Helen.Andrews@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
38.	<p><b>Heads of Terms for Peterborough's Towns Fund Investment Plan – KEY/16NOV20/02</b></p> <p>The Cabinet will be asked to agree the terms of an award of funding from the UK Government in support of the projects set out in Peterborough's submission to the Towns Fund</p>	<p><b>Cabinet</b></p>	<p><b>16 November 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>There was consultation via the Towns Board prior to submission of the bid. Further consultation will be undertaken once it is known which projects are to be supported by the Government</p>	<p>Dave Anderson 01733 452468 Dave.Anderson@peterborough.gov.uk</p>	<p>Letter of award from Government may contain some exempt clauses.</p>

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
67	<p><b>39. Decision to re-establish a Housing Revenue Account - KEY/16NOV20/03</b></p> <p>The decision recommended is that the Council agrees to re-establish a Housing Revenue Account, enabling the authority to begin a programme of housing development and acquisition of affordable social housing to meet local housing need.</p>	<b>Cabinet</b>	<b>16 November 2020</b>	Growth, Environment and Resources Scrutiny Committee	All Wards	This decision follows and earlier decision of the Council to explore the option of re-opening the Housing Revenue Account. The decision to move forward with the proposal has been shared with local Housing Associations for comment.	Mohamed Hussein, mohamed.hussein@peterborough.gov.uk, 07866474953	Housing Revenue Account Business Case.

**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

**KEY DECISIONS TO BE TAKEN IN PRIVATE**

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
<b>Peterborough Limited Update</b>	<b>Shareholder Cabinet Committee</b>	<b>9 November 2020</b>	Growth, Environment and Resources Scrutiny Committee	All Wards.	Relevant internal and external stakeholders	Steve Cox – Executive Director, Place and Economy, <a href="mailto:steve.cox@peterborough.gov.uk">steve.cox@peterborough.gov.uk</a>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

**PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

**NON-KEY DECISIONS**

<b><i>DECISION REQUIRED</i></b>	<b><i>DECISION MAKER</i></b>	<b><i>DATE DECISION EXPECTED</i></b>	<b><i>RELEVANT SCRUTINY COMMITTEE</i></b>	<b><i>WARD</i></b>	<b><i>CONSULTATION</i></b>	<b><i>CONTACT DETAILS / REPORT AUTHORS</i></b>	<b><i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i></b>
<p><b>Extension to the Mental Health Anti-Stigma Contract until 31st March 2021 –</b>                      Cambridgeshire, Peterborough and South Lincolnshire (CPSL) will deliver mental health anti-stigma work across Peterborough and Cambridgeshire through a joint contract between PCC and CCC (led by CCC). It is a 3 year contract (1st June 2017 – 31st May 2020) that was extended to 30th November 2020 because a procurement was not possible in the Spring because of Covid-19. An extension to the 31st March 2021 is required to maintain the continuity of services whilst the procurement process is completed and cover off any delays.</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</b></p>	<p><b>November 2020</b></p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Kathy Hartley, Public Health Consultant, Kathy.Hartley@petborough.gov.uk, 07920 160361</p>	<p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>



**PREVIOUSLY ADVERTISED DECISIONS**

<i><b>DECISION REQUIRED</b></i>		<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION EXPECTED</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>WARD</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b></i>
70	<p><b>1. Disposal of former Barnack Primary School caretaker house -</b>                      Delegate authority to the Corporate Director of Growth and Regeneration to dispose of the property.</p>	<p><b>Councillor Seaton, Cabinet Member for Finance</b></p>	<p><b>October 2020</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>NVA</p>	<p>Relevant internal and external stakeholders.</p>	<p>Stuart Macdonald, Property Manager.                       Tel: 07715 802 489. Email: stuart.macdonald@peterborough.gov.uk                       Bill Tilah (Bill.Tilah@nps.co.uk)</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
2.	<p><b>Approval of the leasehold disposal of a brownfield site to a care provider –</b> A site has been found for a care home and the Council are currently looking into a leasehold disposal to a care provider who will build a care facility and then contract to provide services to the Council.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>October 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Park Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>A forum has been set up by the Combined Authority involving representatives from finance, legal, property and social care.</p>	<p>Tristram Hill - Strategic Asset Manager, 07849 079787, <a href="mailto:tristram.hill@nps.co.uk">tristram.hill@nps.co.uk</a></p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
3.	<p><b>Approval of Funding for the BID project -</b> To approve the provision of funding for the BID project</p>	<p><b>Councillor Seaton, Cabinet Member for Finance</b></p>	<p><b>October 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central Ward</p>	<p>No formal consultation has been done, a programme of business consultation is planned to take place</p>	<p>Jay Wheeler, Economic Development Manger and Dave Anderson Interim Development Director Tel: 01733 452468 Email: <a href="mailto:dave.anderson@peterborough.gov.uk">dave.anderson@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>	
4.	<b>Modern Slavery Statement</b> To review and agree for publication an updated Statement in compliance with the Modern Slavery Act 2015.	<b>Councillor Walsh,            Cabinet Member for Communities</b>	<b>October 2020</b>	Adults and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Rob Hill, Assistant Director: Public Protection, <a href="mailto:rob.hill@peterborough.gov.uk">rob.hill@peterborough.gov.uk</a>  Amy Brown, Senior Lawyer and Deputy Monitoring Officer, <a href="mailto:Amy.brown@peterborough.gov.uk">Amy.brown@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
5.	<b>Leisure Facility Options Appraisal</b> - Cabinet Member approval to proceed with the development of a business case to test the viability of a new leisure facility in the city	<b>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</b>	<b>October 2020</b>	Adults and Communities Scrutiny Committee	N/A	None at this stage	Dave Anderson Interim Development Director Tel: 07810 839657 Email: Dave.Anderson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
6.	<b>Adoption of Housing Related Support Commissioning Strategy</b> - A Housing Related Support Strategy is being developed for Peterborough and Cambridgeshire. This will set out the commissioning intentions for Housing Related Support Services and identify the commissioning priorities for 2021/22. Once adopted an Action plan will also be developed to monitor implementation.	<b>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</b>	<b>October 2020</b>	Adults and Communities Scrutiny Committee	N/A	N/A	Lisa Sparks, Commissioner - Housing Related Support, Tel: 07900163590, Email: lisa.sparks@cambridgeshire.gov.uk	Housing Related Support Strategy, Cambridgeshire and Peterborough

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>7.</b> <b>Approval for the Council to collaborate with Peterborough Investment Partnership on proposals to develop a new Swimming Pool and Leisure Facility</b> The report will seek the approval of Cabinet for the Council to work with the PIP with the aim of constructing a new Pool and Leisure Facility at Pleasure Fair Meadows with the PIP managing the completion of construction to the Council's specification and the Council concluding a commercial agreement with the PIP to allow the Council or its selected contractor to operate the completed facility.</p>	Cabinet	16 November 2020	Growth, Environment and Resources Scrutiny Committee	Fletton and Stanground	Consultation will be held with users as the proposals are developed and with local residents during the pre-planning period	Dave Anderson Interim Development Director, 01733 452468 Dave.Anderson@Peterborough.gov.uk	Consultant's Report by Leisure consultants SLC
<p><b>8.</b> <b>COVID Local Economic Recovery Strategy (LERS)</b> - Comment on the draft strategy prepared by Cambridgeshire and Peterborough Combined Authority (CPCA)</p>	Cabinet	November 2020	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders.	Tom Hennessy (tom.hennessy@opportunitypeterborough.co.uk) and Steve Cox (steve.cox@peterborough.gov.uk)	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>9. <b>Anti-Stigma Mental Health Work</b> - Decision to delegate authority to Cambridgeshire County Council to jointly procure mental health anti-stigma work via a Request for Quote Process. The contribution would be £10,000 per annum to an overall budget of £38,000. There is currently a joint contract in place but no partnership agreement and the aim is to re-commission this work because the contract expires on 30th November 2020. Authority is required to enter a delegation and partnership agreement with CCC.</p>	<p><b>Cabinet</b></p>	<p><b>1 December 2020</b></p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>This is an existing contract that has a huge amount of service user involvement.</p>	<p>Kathy Hartley, Consultant in Public Health, Tel: 07795557595, Email: kathy.hartley@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>10.</b> <b>Variation to the delegation agreement between Peterborough City Council (PCC) and Cambridgeshire County Council (CCC) regarding the delivery of the Healthy Child Programme (HCP) across Peterborough and Cambridgeshire</b>  This decision seeks authorisation to vary the Delegation and Partnering agreement to account for the increase in the value of PCC financial contributions to CCC in respect of the Agenda for Change pay increase. Agenda for Change is a nationally agreed UK-wide package of pay, terms and conditions for NHS staff. Under this deal, which came into effect in 2018, was the agreement for all NHS staff employed at the top pay points at bands 2-8c were to receive a 6.5% cumulative pay increase over a 3 year period.</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</b></p>	<p><b>October 2020</b></p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, 07583040529</p>	<p>CMDN to authorise delegation of HCP commissioning functions from PCC to CCC -  <a href="https://democracy.peterborough.gov.uk/mglsueHistoryHome.aspx?lId=22331&amp;PlanId=395&amp;RPID=0">https://democracy.peterborough.gov.uk/mglsueHistoryHome.aspx?lId=22331&amp;PlanId=395&amp;RPID=0</a></p>

**PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

<b><i>DECISION TAKEN</i></b>	<b><i>DECISION MAKER</i></b>	<b><i>DATE DECISION TAKEN</i></b>	<b><i>RELEVANT SCRUTINY COMMITTEE</i></b>	<b><i>WARD</i></b>	<b><i>CONSULTATION</i></b>	<b><i>CONTACT DETAILS / REPORT AUTHORS</i></b>	<b><i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i></b>
None.							



## **DIRECTORATE RESPONSIBILITIES**

### **RESOURCES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

Corporate Property

### **BUSINESS IMPROVEMENT AND DEVELOPMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

### **CUSTOMER AND DIGITAL SERVICES Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

IT, Customer Services – contact centres, walk-in customer service sites, reception services and web & digital services;

Communications;

Emergency Planning, Business Continuity and Health and Safety.

### **PEOPLE AND COMMUNITIES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

Performance and Information (Performance Management, Systems Support Team)

### **LAW AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Democratic Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Electoral Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Information Governance, (Coroner's Office, Freedom of Information and Data Protection)

### **PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

### **PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Health Protection, Health Improvements, Healthcare Public Health.

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HEALTH SCRUTINY COMMITTEE WORK PROGRAMME 2020/2021

Updated: 21 OCTOBER 2020

Meeting Date	Item	Indicative Timings	Comments
7 JULY 2020	<p><b>Proposals for The Relocation Of The Urgent Treatment Centre And GP Out Of Hours Service In Peterborough</b></p> <p><b>Contact Officer: Jessica Bawden, Director of External Affairs &amp; Policy, Cambridgeshire and Peterborough Clinical Commissioning Group</b></p>		
	<p><b>Nhs England And Nhs Improvement – East Of England Response To Covid-19 And The Delivery Of Nhs Dental Services In Peterborough</b></p> <p><b>Contact Officer: David Barter, Head of Commissioning, NHS England and NHS Improvement – East of England</b></p>		
<p><b>21 SEPTEMBER 2020</b>  <i>Draft Report 2 September</i>  <i>Final Report 9 September</i></p>	<p><b>Co-opted Member Report</b>                      To agree to the appointment of co-opted members to the committee for the municipal year 2020/2021.</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
	<p><b>Interim Report on The Relocation of The Proposals to Relocate the Urgent Treatment Centre and GP Out of Hours Service Peterborough</b></p>		

	<p><b>Contact Officers: Louise Mitchell, Director of Strategy and Planning, C&amp;PCCG</b></p>		
	<p><b>Managing COVID-19 Public Health Update</b></p> <p><b>Contact Officer: Dr. Robin, Director of Public Health</b></p>		
	<p><b>Innovation and Collaborative Working In Light Of COVID-19</b></p> <p><b>Contact Officer: Louise Mitchell, Director of Strategy and Planning, C&amp;PCCG / Jan Thomas, Accountable Officer, C&amp;PCCG</b></p>		
	<p><b>Review Of 2019/2020 and Work Programme For 2020/2021</b></p> <p>To review the work undertaken during 2019/20 and to consider the work programme of the Committee for 2020/2021</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
	<p><b>Forward Plan of Executive Decisions</b></p> <p>That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
<p><b>3 NOVEMBER 2020</b> Draft Report 15 October</p>	<p><b>North West Anglia NHS Foundation Trust Update on Progress with the Green Travel Plan</b></p>		

Final Report 22 October	<b>Contact Officer: Caroline Walker</b>		
	<b>Managing COVID-19 Public Health Update</b>		
	<b>Contact Officer: Dr. Robin</b>		
	<b>Provision of Healthcare for Homeless Rough Sleepers during winter months and the impact of COVID</b>		
	<b>Contact Officer – Val Thomas / Marek Zamborksy</b>		
	<b>Monitoring Scrutiny Recommendations</b> To monitor progress made on recommendations made at the previous meeting.		
	<b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
<b>Forward Plan of Executive Decisions</b> That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.			
<b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>			
<b>Work Programme 2020/2021</b> To consider the Work Programme for 2019/2020			
<b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>			

<b>11 NOVEMBER 2020</b> Joint Scrutiny of the Budget Meeting	<b>Medium Term Financial Strategy 2021/22 to 2023/24</b>  <b>Contact Officer: Peter Carpenter</b>		
<b>12 JANUARY 2021</b> <i>Draft Report 21 December</i> <i>Final Report 28 December</i>	<b>Managing COVID-19 Public Health Update</b>  <b>Contact Officer: Dr. Robin</b>		
	<b>North West Anglia NHS Foundation Trust (NWAFT) Quality Accounts</b>  <b>Contact Officer: Caroline Walker</b>		
	<b>Monitoring Scrutiny Recommendations</b> To monitor progress made on recommendations made at the previous meeting.  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
	<b>Forward Plan of Executive Decisions</b> That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
	<b>Work Programme 2020/2021</b>  To consider the Work Programme for 2019/2020		

	<b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
<b>10 FEBRUARY 2021</b> Joint Scrutiny of the Budget Meeting	<b>Medium Term Financial Strategy 2020/21 to 2022/23</b>  <b>Contact Officer: Peter Carpenter</b>		
<b>15 MARCH 2021</b> <i>Draft Report 24 February</i> <i>Final Report 3 March</i>	<b>Managing COVID-19 Public Health Update</b>  <b>Contact Officer: Dr. Robin</b>		
	<b>Impact of COVID-19 on the Mental Health of Peterborough Residents</b>  <b>Contact Officer:</b>		
	<b>Monitoring Scrutiny Recommendations</b> To monitor progress made on recommendations made at the previous meeting.  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
	<b>Forward Plan of Executive Decisions</b> That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		



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